

North Shore Schools
Board of Education
Minutes
Regular Meeting
October 16, 2008

The meeting was called to order by president Beyer at 7:15 pm in the high school alumni room. Present were Trustees Genovesi, Glassman, Kolkhorst, Pombar, Sharkey and Webb. Also present were Dr. Melnick, Mr. Chlebicki and Ms. Buatsi.

Executive Session

At 7:15 pm on motion of president Beyer and seconded by Trustee Glassman and all in favor, the Board moved to go into Executive Session in the high school faculty room for matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or persons and collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).

At 8:00 pm on motion of Trustee Pombar and seconded by Trustee Webb and all in favor, the Board moved to come out of Executive Session and resumed the regular meeting. There were 3 people in attendance.

Pledge of Allegiance

President Beyer led the audience in the pledge of allegiance.

Approval of Minutes

On motion of Trustee Sharkey and seconded by Trustee Kolkhorst and all in favor, the minutes of September 25, 2008 were approved.

Report of the Superintendent

Dr. Melnick reported that an initial meeting of the diversity advisory group has been scheduled for November 3rd at 7:30 PM in the High School Alumni Room. The group is comprised of 79 parents, community members, administrators and teachers, in addition students from Middle School and High School will be asked to join. He updated the Board on the series of meetings with eighth grade students and parents regarding the ninth grade experience which began this week and explained the two choices for ninth graders and the selection process. He publicly thanked Rob Chlebicki for his work in this process and Mr. Chlebicki in turn thanked Carol Smyth for her efforts. Dr. Melnick informed the Board that the State Education Department has indicated the Geometry Regents will be administered on Monday, June 8th, a full week before classes end, and one week prior to when the actual regents testing period begins. The Math chairs, Principals and Superintendents have all registered written complaints with the State however, as of yet there is no indication they will make a change. Finally Dr. Melnick reported that Rob Grabher was named a News12/Citibank scholar athlete; News12 will be here on Monday to film, also Marnie Schleifman's 4th grade students will present skills on internet safety to Eileen Jordan's first grade class. Congressman Lavine will be present and the program will be filmed and shown on Channel 18.

Report of the SGO Representative and Comments from the Public

Charles Sharkey, SGO Representative, reported on the events and activities at the high school including the upcoming club carnival on October 27 and the Juvenile Diabetes Walk scheduled for October 26 at the high school track. He also praised the computer and writing centers. He reported that many students are unaware of the assets of these centers and

suggested a super commons to introduce it to the students. Dr. Melnick suggested that Charles speak to Mr. Nelson to make this recommendation.

Regular Business

Supervision, Evaluation, Tenure Recommendations & Professional Development

Dr. Melnick stated that one of the specific tasks listed as part of goal one for 2008-2009 is the Board's review of policies and current practices and procedures regarding faculty supervision, evaluation and staff development. Dr. Melnick provided the Board with material prior to the meeting including sections of the collective bargaining agreement with the teachers, pertaining to staff development, board policies related to supervision, evaluation and professional development, the Annual Professional Performance Review plan and a study of credits granted for lane changes during August and September. Rob Chlebicki reviewed the documents in the APPR and also provided a chart outlining the changes in the supervision routines of non-tenured teachers. He explained that he will conduct in-formal observations during each of the 3 years of a teacher's probationary period instead of one formal observation in the 2nd year. This gives him more than a snap-shot view of the teacher he is observing. This new format also allows for the principal and curriculum associate/director to observe the teacher during several informal observations as well as three formal observations during each of the 3 years of probation. It also helps to identify if a teacher is in need of support early in the school year. He reported that the directors are happy with this process and feel it is working well. He also reported on the results of a survey the professional development committee recommended on technical needs and stated that this year there will be a full comprehensive needs assessment done. Dr. Melnick reported on the process for lane changes specifically the newly instituted move from MA60 to MA75; this is a renewable step after two years. He also explained the process for approving college courses as well as in-service courses for credit and went on to say that only content area courses are approved; all credits are tracked by personnel. He also explained the benefit of in-service courses for district initiatives. A suggestion was made to investigate adding a teacher center in-house. Dr. Melnick responded he would take this suggestion to the professional development committee to research what other schools are doing in this regard. The Board will approve the Annual Professional Performance Review Plan at their next meeting of October 30.

Plan for Procuring Outside Funding

Dr. Melnick met with representatives from the Viking foundation and discussed a fund-raising campaign in order to begin the development of a substantial endowment to yield an annual contribution to the budget of North Shore. Dr. Melnick will be making a presentation to the Viking Foundation Board regarding this concept. The Board had a discussion about other ways of raising funds including recruiting volunteers from the community who have experience in this area, seeking alumni involvement, looking into what other school districts are doing, investigating grant opportunities and the possibility of hiring a grant writer. Dr. Melnick has asked each administrator to write at least one grant proposal and he will look into the option of a grant writer. He reported that currently we are actively involved in seeking grants for a solar energy project for the high school roof and an inter-municipal agreement for the development of an additional athletic field.

Committee & Conference Reports

Trustee Glassman reported on a meeting of the Wellness Committee; they are working on the recommendations from the Tri-State Committee and a mission statement. Laura Oricelle will report to the Board on November 13.

Trustee Pombar reported on the Coordinating Council Meeting where they discussed consolidating efforts of the Booster Clubs and PTAs, also the dress policy at the middle school and problems with local skateboarders.

Trustee Webb reported on a meeting with Rich Tortora, president of Capital Markets Advisors, the district's financial advisors. He reported that we are in very good shape and commended the district and Ms. Buatsi for the sound investment practices in keeping our invested funds collateralized with a third party. Our next installment of state aid is due in November and although this payment is expected, the likelihood is we will not get our May installment. Mr. Tortora recommended a Revenue Anticipation Note (RAN) should North Shore have a cash flow problem as a result of cutbacks and explained this would be more beneficial than using our fund balance which may be needed at a later date. It was suggested that something be sent out to the community once we receive a statement from Mr. Tortora.

Dr. Melnick reported on his attendance at the New York State Council of School Superintendents in Saratoga. Discussions focused on budget cuts, tax caps and the geometry regents.

Trustees Beyer, Webb, Glassman and Kolkhorst will attend the semi-annual dinner meeting of the Nassau-Suffolk School Boards Association scheduled for December 2. Guest speaker will be David Little, Director of Governmental Affairs from NYSSBA.

Comments from the Public

Jessica Semins, Sea Cliff, Glen Cove Record Pilot reporter, asked about the new Ninth Grade Experience.

Personnel

Leave of Absence for Child Rearing Purposes - Certified

Resolved: To approve a leave of absence for child rearing purposes for Sandra Maciel, Special Education, effective December 1, 2008 through June 30, 2009

Appointments - Certified

Resolved: To approve a .5 regular substitute (leave replacement) appointment for Lynn Leslie, Elementary on Step 10 of the MA+30 salary schedule effective October 20, 2008 through January 12, 2009, replacing Mia Ramirez (FMLA)

Resolved: To approve a regular substitute (leave replacement) appointment for Shannon Mayberry, Elementary, on Step 3 of the MA salary schedule, effective October 18, 2008 through November 28, 2008, replacing Christine DeAlbuquerque (FMLA)

Resolved: To approve a regular substitute (leave replacement) appointment for Michelle Post, Special Education, on Step 1 of the MA salary schedule, effective October 17, 2008 through June 30, 2009, replacing Sandra Maciel, Elementary (FMLA & Child Rearing Leave)

Part-time Appointment - Certified

Resolved: To approve a part-time (.1) appointment for Karen Wenz, Physical Education, on Step 1 of the BA salary schedule effective October 6, 2008 through June 30, 2009

Increments for Advanced Study

Resolved: To approve an increment for advanced study for Josh Knight, English, from Step 8 of the MA salary schedule, to Step 8 of the MA+15 salary schedule, effective September 1, 2008

Resolved: To approve an increment for advanced study for Maureen Lamberti, Elementary, from Step 5 of the MA+30 salary schedule, to Step 5 of the MA+45 salary schedule, effective

September 1, 2008

Resolved: To approve an increment for advanced study for Jovanna Lemonda, Elementary, from Step 9 of the MA+30 salary schedule, to Step 9 of the MA+45 salary schedule, effective September 1, 2008

Resolved: To approve an increment for advanced study for Joseph Melillo, Elementary, from Step 2 of the BA+30 salary schedule, to Step 2 of the MA salary schedule, effective September 1, 2008

Resolved: To approve an increment for advanced study for Amy Usis, Elementary, from Step 14 of the MA+30 salary schedule, to Step 14 of the MA+45 salary schedule, effective September 1, 2008

Resolved: To approve an increment for advanced study for Lori Weingust, Elementary, from Step 17 of the MA+15 salary schedule, to Step 17 of the MA+30 salary schedule, effective September 1, 2008

Approval of Stipends

Resolved: To approve a stipend for Jennifer Imperiale, for creation of the 2009-2010 High School Master Schedule

Resolved: To approve a stipend for Patricia Janis, maintaining the High School Textbook Inventory for the 2008-2009 school year

Approval of Teacher Overage

Resolved: To approve an overage for the following teachers effective September 1, 2008:
Tom Fierro
Ed Corona

Appointments - Non Certified

Resolved: To approve the appointment of Lynn Levine, School Monitor, Bus Garage, effective October 6, 2008, new position

Resolved: To approve the appointment of John Vigliotti, Teacher Aide, North Shore High School, effective October 14, 2008, replaces Patricia Vitucci (resigned)

Resolved: To approve the appointment of Nathalie Woods, Teacher Aide, Glenwood Landing, effective October 6, 2008, replaces Carrie Preston (resigned)

Approval of Additions to the Per Diem Substitute List

Resolved: To approve the addition of the following names to the per diem substitute list:

Elizabeth Antinori	Secondary
Joan Bernardo	School Nurse
Cynthia Carlin Pacini	Music
Michael Giovanniello	Secondary
Dawn Grefe	Teacher Aide
Jacqueline Kirk	School Nurse
Alex Hojnowski	Physical Education
Ellen McBurney	Clerical
Kristen Nasta	Secondary

Yvonne Purcell Music
Michael Talavera Music
Amy Twohig Secondary
Christopher Webel Secondary

Approval of Extra Curricular Activity Advisors

Resolved: To approve the following extra curricular activity advisor:

High School

Ron Schwartz Mock Trial

Supervision

Joseph Alario
Joseph Melillo
John Vigliotti

Intramurals

Dan Chemnitz
John Savage

Approval of Fall 2008 Community Education Instructors

Resolved: To approve the following fall 2008 community education instructor:

Mayer Weisen
BOCES Cooperative – Gardening classes

Adoption of Board Policies

Resolved: To adopt the revised Board Self Evaluation Exhibit #0310-E reviewed at the Board Retreat of September 13, 2008 and discussed at the meeting of September 25, 2008, effective October 16, 2008

Resolved: To adopt board policy #9230 - Oath of Allegiance, and #9230-E, Oath of Allegiance Exhibit as discussed at the meeting of September 25, 2008 and recommended by Internal Auditor James Pappas, effective October 16, 2008

Approval of Proposed 2009-2010 School Calendar

Resolved: To approve the proposed 2009-2010 school calendar

Approval of Contract with Bold Systems to Provide a Computerized Voter Registration & Election Management System

Resolved: To approve a contract with Bold Systems to provide a computerized voter registration & election management system in the amount of \$18,130 for the first year beginning with the 2009 Budget Vote and Election of Trustees

Acceptance of an Anonymous Gift to the North Shore Middle School

Resolved: To accept an anonymous gift of \$500 for the purchase of a video camera for the middle school video film making elective course

Approval of Change Order

Resolved: To approve change order HVAC #3 for work at the new transportation facility, in the amount of \$1,059 (addition)

Approval of Consultant Agreements

Resolved: To approve an agreement with Karen Sossin, MS, CDN, in the amount of \$2,000 to provide a workshop on Female Athlete Triad Awareness and Prevention for girls in Grades 6-12 ; a workshop on Supplements for boys in grades 6-12 and a parent workshop

Resolved: To approve an agreement with Pam Berger, Library Consultant, to provide assistance with the updating of the library program and a facility development plan at a fee of \$1,000

Award of 2008-2009 Pupil Transportation Contracts

Resolved: To award 2008-2009 pupil transportation contracts to the low bidders of August 22, 2008

Award of 2008-2009 Automotive Parts Contracts

Resolved: To award 2008-2009 automotive parts contracts to the low bidders as per attached

Approval to Dispose of Inventory

Resolved: To approve of the disposal of obsolete or damaged inventory:

Middle School 3 computers (2 MACS and 1 Dell)

High School 1 Sound Board

Sea Cliff School 4 File Cabinets

Transportation Depot 1 Desk

Approval of Addendum to Contract with G&M Sport Performance Resources Inc

Resolved: To approve an addendum to the 2007-2008 contract with G&M Sport Performance Resources, Inc.

Approval of Agreements with Special Education Consultants/Service Providers

Resolved: To approve an agreement with Lee Caggiano, Speech Pathologist, for Speech-Language Therapy for the 2008-2009 school year

Resolved: To approve an agreement with Career & Employment Options, Inc. (CEO) to provide Transition Consulting Services, Assessments, Parent Training, Home Vocational Training, Community Access/Career & Employment Training, Job Coaching and Comprehensive Transition Implementation Plan for the 2008-2009 school year

Resolved: To approve an agreement with Elaine Chilesky, OTR/L, Occupational Therapist, for Occupational Therapy Service for the 2008-2009 school year

Resolved: To approve an agreement with Creative Tutoring, to provide Academic Tutoring for the 2008-2009 school year

Resolved: To approve an agreement with Metro Therapy for Occupational & Physical Therapy Service for the 2008-2009 school year

Resolved: To approve an agreement with Positive Behavior Support Consulting (PBS) to provide behavioral consultation effective July 1, 2008 through August 31, 2008

Approval of Special Education Tuition Agreements

Resolved: To approve a tuition agreement with Harmony Heights for 3 resident special education students effective July 1 2008 through August 31, 2008

Resolved: To approve a tuition agreement with Harmony Heights for 3 resident special education students effective September 1, 2008 through June 30, 2009

Approval of Special Education Services

Prior to approving special education services, IEP #363624361 was pulled and not approved.

Resolved: To approve special education services (IEP) as per attached

Ratification of Memorandum of Agreement between the North Shore Administrators' Council and the North Shore Central School District

Resolved: That the following resolution be approved:

Resolved: that the Board of Education herewith ratifies the Memorandum of Agreement between the North Shore Administrator's Council, and the North Shore Central School District, dated October 16, 2008.

Comments from the Public

There were no comments from the public.

Old Business

The Board had a brief discussion about an informational mailing to the community explaining the Board's position on tax caps and the impact the caps would have on our schools. There was a brief discussion as to when the flyer should be mailed; it was suggested waiting until after the election. A recommendation was made to release this information to the newspapers at the same time. Shelly Newman will send a synopsis to the local and daily newspapers.

Trustee Genovesi requested that the position paper on tax caps be forwarded to Craig Johnson. She also suggested a letter writing campaign coordinated through the parent organizations.

New Business

Dr. Melnick requested representation at a meeting scheduled with Senator Marcellino on October 21. Ms. Buatsi and Trustee Genovesi will attend.

Dr. Melnick requested Board representation on the Diversity Committee. Trustees Genovesi, Beyer and Kolkhorst will be representatives. The first meeting will be held on November 3 at 7:30 pm.

Adjournment

At 10:45 pm on motion of Trustee Sharkey and seconded by Trustee Pombar and all in favor, the meeting was adjourned.