

Glenwood Landing School  
SCA Meeting  
October 14, 2008  
8:30 a.m. Auditorium

-Leti Barbetta called the meeting to order at 8:35 a.m.

-Leti called for a motion to approve the minutes of the September 16, 2008 meeting. The motion was made, seconded and approved by members present.

-Thank you to Amy Albrecht and the Back-to-School BBQ committee for all their hard work putting together such a fun event that was enjoyed by everyone.

-Thank you to Julia Venturino for leading the Kindergarten Parade.

-Thank you to all the parents who helped Picture Day run smoothly. Picture Day not only ran on time, we were over an hour ahead of schedule!

-Another thank you to Amy Albrecht for organizing the Fall Plant Sale. Our thanks also go to Caryn Quinn who teamed up with Amy to sell Halloween novelties.

-Thank you to our Safety Committee for making sure, rain or shine, our children are safe as they arrive and leave school each day.

- Laura Morea said that the Committee is still in need of volunteers 15 minutes before and 15 minutes after school each day.

**Treasurer's Report**

**Trish Otis**

Trish stated that the SCA's funds are very low right now. Fundraisers are going to be of critical importance to ensure that we are able to fund this year's budget. Committees should do everything they can to keep costs as low as possible. Last year at this time, the SCA had a balance of \$19,306.26 compared to this year's balance of \$5,707.90. Currently, we owe Jostens \$2,400 (yearbooks) and the accountant is owed \$1,000.

-The After School account has a balance of \$8,332.

The board would like to combine the SCA's accounts and just have one account. This would make it possible to borrow money from the After School account as we need it and then replace it when the money is raised. In fact, this may have to happen regarding the Fashion Show. We need to pay Leonard's \$6,507.50 eight weeks prior to the event.

-A parent asked if the \$5,707.90 balance includes money for the Circular Accounts. Trish said yes. The parent noted that at this point the actual balance is a negative balance when you consider everything that needs to be paid out. Trish agreed and said that it is very close to a negative balance. This is why we are asking the committees to try to keep their costs under budget whenever possible. Hopefully, the Fashion Show will bring in the revenue we need to run the programs the SCA runs. A parent said that the Fashion Show should not be the only fundraiser. We need to raise a lot of money--quickly.

-A board member responded that we discussed fundraising in our last Executive Board Meeting and that we do have other fundraising plans.

-A parent asked why there is \$8,000 in the After School account. Linda said that the SCA is a non-profit organization. A non-profit organization is supposed to spend the money in the year in which funds are raised in order to maintain non-profit status. By the end of the year we are supposed to have a balance that will be sufficient to get us through the first couple of months of the year. Two years ago, we had a very successful Fashion Show so we had a lot of money. In light of that, anything less than the large balances we are accustomed to seeing looks like failure when, in reality, it is not.

Checking 1 Actual web banking \$5,707.90

-Debits still outstanding \$1,000 (accountant fee) \$2,400 (yearbook fee)

Checking 2 Actual web balance \$8,332.05

-No bills or deposits outstanding at this time.

-Trish left the meeting at this time.

At this point, the discussion about the After School Program continued. Linda said that the way the program operates is that there is an initial outlay of money and then the parents pay for the courses that their children take. For this reason, we pretty much break even on this Program. The After School Program will not cost \$8,000 to run this year, and because we are non-profit, this money should be spent. The most that we would need at this time is \$3,000. We are asking the membership to authorize the Board to take the money from the After School Account. Linda asked that a motion be made.

-Andrea said that according to the minutes of the February 12, 2008 SCA Meeting, the board has already been authorized to maintain a balance of \$5,000 in the After School Account and that there was no need for a motion. She read from the minutes:

“Anna Sharkey suggested keeping a balance in the After School Account of \$5,000 to cover future start-up costs of running the SCA After School program.

-A motion was made to keep a minimum balance of \$5,000 in the After School account to cover future start-up costs of running the After School program. The motion was made, seconded and approved by members present.”

### **Co-President's Report:**

### **Leti Barbetta**

Leti said that we now have chairs and volunteers for every committee except the Citizen's Awareness Committee.

-The SCA held a special meeting on Friday, September 19<sup>th</sup> to discuss the Fashion Show/Night Out. Our co-chairs are Deana Roper, Terry Sheridan and Dawn Papiro. This fundraiser will be a hybrid of the traditional Fashion Show and last year's night out. The event will take place on April 23, 2009.

-The Spirit Committee is now taking pre-orders for GWL clothing. Please contact Deana Roper to order GWL Spirit wear including t-shirts, sweatshirts and hooded sweatshirts and sweatpants.

- Liz Falcone will chair the Fall Catalogue Sale. Please contact Liz to volunteer for this fundraiser.
- Next week, GWL will begin a recycling program with the Funding Factory. Please donate empty ink cartridges and broken or old cell phones. Place the recyclables in the designated boxes located by the main entrance to the building. The Funding Factory pays for all the necessary materials and shipping. The Funding Factory will pay GWL for each item that is sent to them. Anyone interested in helping with this program should contact Leti.
- The board would like to go forward with two fundraisers that have been suggested by members. First, is a fundraiser suggested by Maria Hoyle called An Evening of Giving at two Simon shopping malls. The other fundraiser sponsored by Kids Art was suggested by Anne Sheerin and will take place around Mother's Day.
- Any parent that is interested in volunteering should not feel that it is too late to do so. The SCA appreciates and welcomes all help.
- Please keep sending in your box tops.
- Linda reminded everyone that fundraisers that do not require an up-front cash outlay are great especially at this time when the SCA does not have very much cash on hand.
- Leti said that the goal for the SCA this year is to run at least one fundraiser per month.

**Principal's Report:**

**Bridget Finder**

- Thank you to Kelly Lennon and Laura Morea for organizing the Safety Committee.
- Thank you to Amy Albrecht and Caryn Quinn for organizing the Fall Plant Sale.
- Mrs. Van Hoff had a successful Kindergarten Library Evening and our thanks go to her.
- Today, is the first full day of kindergarten.
- The District wide Foundations Parent Workshop on October 8<sup>th</sup> at the Sea Cliff Library was a success.
- The Fall Catalogue Sale begins on October 20<sup>th</sup>. Thanks to Liz Falcone for volunteering.
- There will be a Family Information night at the Sea Cliff Elementary School on October 21<sup>st</sup> to introduce Everyday Math for grades K-2.
- October 29<sup>th</sup> is Picture Day make-up.
- There will be early dismissal at 1:30 p.m. on November 3<sup>rd</sup>.
- School is closed for Parent Teacher conferences on November 4<sup>th</sup>.
- School is closed on November 11<sup>th</sup> for Veteran's Day.
- NYS Social Studies Assessments are on November 13<sup>th</sup>.

**Faculty Report:**

**Lois Jacobs**

- The lost and found is located in the gym. Anything that is taken off should be labeled so that it can be returned.
- Deana Roper will leave samples of GWL Spirit Wear in the gym.

-At this time, Deana Roper reported that the Fashion Show Committee has had a meeting and that sub-committees have been formed. Tina Bloom is working on an invitation. The committee is planning on selling the tickets at a special Early Bird price if tickets are purchased by February 1<sup>st</sup>. The theme for the event is Project Glenwood. The idea is to see if we could get teachers to volunteer for an “ambush” makeover. We would have a drawing from the group of teacher volunteers to decide who would get the makeover.

-Plans for the Halloween Parade are underway. We have purchased the goody bags and have a receipt for that which will be turned in. We still need pretzels and juice. Caroline said that the juice and pretzels were donated last year. Bridget said that the parade will take place on the Lower Field at 1:30 p.m. on October 31<sup>st</sup> this year, weather permitting. In case of rain, the parade will take place in the auditorium. Also, there will not be any official class photos taken during the parade, but parents may take their own pictures.

Meeting adjourned, 9:35 a.m.  
Respectfully submitted,

Alissa Fichtl

As a final note, Mrs. Van Hoff reported to the board after the SCA meeting was officially adjourned.

-The 4<sup>th</sup> and 5<sup>th</sup> grade book group is a yearly scheduled event. There are three groups of 12 students who each receive their own copy of the book to be discussed. The books are distributed before the Thanksgiving vacation. Mrs. Van Hoff purchases the books from Amazon.com with her credit card and then submits the receipt to the SCA. Since this something that happens yearly, it is not a Wish List Item. Mrs. Van Hoff would like the SCA to approve a total cost of approximately \$264.00. Andrea said that Mrs. Van Hoff should go ahead and order the books and that the SCA will vote at the next scheduled meeting.