



North Shore

High School

Student Handbook 2011-2012

I have read the contents of the student handbook:

Student Signature

Parent/Guardian Signature

This agenda belongs to:

Name _____

Address _____

City/Town _____ Zip Code _____

Phone _____

Student No. _____

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District Mission Statement

Our mission is to nurture and enrich our students' natural delight in learning and in the powers of mind and body. Each child's awakening into confident your adulthood requires guided engagement with vital ideas and events of the past to realize fresh possibility and discoveries for the future.

We aspire to foster in our students those qualities of character consonant with the ideals of a democratic society. We are committed to reaching beyond routine expectations in a learning environment that encourages inquiry and builds its daily practice upon respect for oneself and others.

The Board of Education, its officers and employees, shall not discriminate against any student, employee or applicant on the basis of race, color, national origin, creed, religion, marital status, gender, age, veteran status, sexual orientation, or disability.

This policy of nondiscrimination includes access by students to educational programs, counseling services for students, course offerings, and student activities.

District Statement Regarding Diversity

Diversity means understanding that each individual is unique and recognizing and appreciating our individual differences. These can be along the dimension of, but not limited to, age, ethnicity, gender, ideology, physical ability, political belief, race, religious belief, sexual orientation, or socio-economic status. Diversity is the exploration of these differences in a safe, positive, and nurturing environment. The concept encompasses acceptance and respect. Furthermore, diversity in the North Shore Schools is about understanding each other and moving beyond simple tolerance to embracing the strengths of our individual and communal experiences, skills, talents and perspectives in order to build a better community.

Principal's Message

Dear Students,

It is with great enthusiasm and excitement that I join your teachers, counselors, and the staff of the High School in welcoming you back to school. I look forward to getting to know each of you over the course of the year because your own personal insight is absolutely vital in shaping the direction that we, as a school community, must move in the years to come.

While each of you will navigate your own high school journey in your own way, it is my hope that you will be *fully engaged* both in and out of your classes. We are fortunate to have highly talented and dedicated teachers that are committed to providing opportunities for you to think deeply and grow as a learner every single day. Similarly, there are a tremendous number of ways for you to become involved in your school through theater, research, music, athletics, community service, student government, or many clubs and student activities.

Just as you need the support of your teachers, parents, and school administrators, we too need your support. In order for our school to meet its full potential, we must all aim toward the same goal - the best possible education for each of you. Finally, I want to clearly affirm my strong commitment to creating a school climate in which you are respected, heard, safe, and most importantly, deeply engaged in learning. Welcome back.

Sincerely,
Albert Cousins
Principal

NORTH SHORE TRUSTEES

Board of Education

Igor Webb, President

Carolyn Mazzu Genovesi, Vice President

Herman Berliner Amy Beyer Thomas Knierim

George Pombar Anna Sharkey

District Administration

Dr. Edward Melnick, Superintendent of Schools

Robert Chlebicki, Assistant Superintendent for Instruction

Olivia Buatsi, Assistant Superintendent for Business/Personnel Services

School Administration

Albert Cousins, Principal

Jennifer Imperiale, Assistant Principal

Dr. Kevin Kurrus, Assistant Principal

Dr. Caitlin Kirmser, Dean of Students

CAFETERIA

Gina Bruno
 Kiki Capparelli
 Pam Carrabs
 Grace Cipriano
 Patty Kraft
 Corrine Legget
 Angelina Long
 Silvana Melfi

CENTERING

Deidre Davison

CUSTODIAL

Jerry Boertzel, Head Custodian
 Charles Capron
 Jose Cruz
 Paul Hawxhurst
 Fred Lange
 Thomas MacMillian
 Arturo Menjivar
 Hector Mercado
 John Norris
 Joseph Renison
 Efrin Rivera

ENGLISH

Andrea Davis, Director
 Michael Bishop
 Karen Devlin
 Rachel Donnatin
 Caitlin Kirmser
 Michael Kleba
 Joshua Knight
 Robert LaBlanc
 Kristie Lieberman
 Dennis McEvoy
 Sara Millman
 Leonard Schiff
 Susan Soltis
 Elliott Touretz

FINE & PERFORMING ARTS

Terryl Donovan, Director
 Sara Black-Cano
 Barbara Brennan
 Lynn Johnson
 Michael Kerschner
 Brian Messemer
 Lisa Polito
 David Soto
 Elissa Theiss

GUIDANCE

Toni MacDonald, Director
 Joanne Fawcett
 George Gyarmathy
 Kathryn McNally
 Tim Shea

HEALTH OFFICE

Janice Nunziata
 Jean Betzios
 Diane Capobianco

LANGUAGES OTHER THAN**ENGLISH/ESL**

Ellen Shields, Director
 Ana Aguiar-Mady
 Roberto Bongiovanni
 Maria Calderon
 Suzanne DiGregorio
 Ann Koch
 Susan Krugman
 Eric LePetit
 Evelyn Pommateau
 Karl Tretter
 Chris Whalley
 Amparo Wheeler

LIBRARY

Donna Rice

MATHEMATICS**Regina Newman, Director**

Ed Corona
 Kathleen Festa
 Tom Fierro
 Robert Gerver
 Patricia Groom
 Christine Halloran
 Cathy Mackin
 John Maus
 Michelle Miranda
 Leah Sclair
 Charles Wankel

MONITORS

Kristen Calo
 Lisa Cangemi
 Barbara Cipriano
 Kim Damiano
 Tara Fabilli
 Dee Langone
 Jean Latuso
 Lynn Regolini

TECHNOLOGY EDUCATION

Bruce Fichtman
 C.J. Gober
 Laura Green

Family & Consumer Science

Teresa Paolilli-Schiano

Driver Education

Edward Zucker

BUSINESS

Lisa Kornberg

**PHYSICAL EDUCATION, HEALTH
& ATHLETICS**

Don Lang, Director
Jeff Butt
Michele Cochrane
Tracy Iacovelli
Neal Levy
Bill Madigan
Gary Meierdiercks

PSYCHOLOGIST

Peter Segal

READING

Eileen Clarke-Brady

SCIENCE

Carol Smyth, Director
Patrick Cassino
Janice Chen
Nancy Cunningham
Rich Galati
Sarah Hogan
Victoria Kane
Maryalice Kelly
Seth Klein
Steve Menchel
Laura Napoli
Stephen Peroni
Johnny Pyon
Josh Timlin

SECRETARIES

Ann Bastardi - Cafeteria
Roseann Blackburn - Technology
Patricia Cano - Curriculum
Deirdre Davis - Fine &
Performing Arts
Jessica Deegan - Main Office
Anita Demetri - Receptionist
Theresa Fusco - Guidance
Margery Anderson - Athletics
Jean Hall - Attendance
John Infranca - Guidance
Pat Janis - Curriculum
Joyce Keehner - Guidance
Sophia Kulikowsky - Main Office
Katherine Miller - Registrar
Joyce Reimels - Library
Joan Santarsiero - Curriculum
Patty Schenck - Main Office

SECURITY & PUBLIC SAFETY

Arnold DeVoe
Bill Slowski
John Yandrasits

SOCIAL STUDIES

Christopher Zublionis, Director
Emmanuel Blanchard
Candice Brodie
Carolyn Chimeri
Christopher Chow
Andrew Cross
Melanie Lisberg
Maram Mabrouk
Greg Perles
Brian Rodahan
Lynn Volp
Jennifer Wilson
Casey Wright

SOCIAL WORKER

Patricia Kelton
Rachel McRae

SPECIAL EDUCATION

Tom Korb, Director
Dan Adams
Jen Fischer
Janine Gibstein
Maria Giordano
Paul Girolamo
Stephanie Girona
Chris Gish
Kristen Hanson
Jason Millard
Kim Mulligan
Elanit Rabbani
Nicole Riggio
Michele Stiffler

TEACHER AIDES

Aris Antonopoulos
Ronnie Bassin
Angela Carillo-Bofill
Eileen Cowley
Norma DiDamo
Marie DiVincenzo
Christopher Gish
Patti Gromling
Nancy Lyons
Bill Melillo
Rosemary Pombar
Matthew Russo
Julia Salat
Jesse Uanino
Patty Valeo
John Vigliotti

TECHNOLOGY DEPT.

Elliot Kaye, Director
Fran Christ
Maribeth Graf
Bill Hoisik
Collette Weinberg

NORTH SHORE HIGH SCHOOL Schedule of Periods

<u>PERIOD</u>	<u>BEGINS</u>	<u>ENDS</u>
1	8:10	8:50
2	8:54	9:34
3	9:38	10:18
Commons	10:22	10:31
4	10:35	11:15
5	11:19	11:59
6	12:03	12:43
7	12:47	1:27
8	1:31	2:11
9	2:15	2:55

The contents of this handbook reflect the conditions at the North Shore High School and District at the time of printing and are subject to change at any time as a result of District or School action.

STUDENT ATTENDANCE

The North Shore Schools recognize that regular school attendance is a major component of academic success. The purpose of this policy is to reduce the level of unexcused absences, tardiness, and early departures and to encourage full attendance by all students.

Attendance is recorded each period. A student is considered absent if he or she misses more than ten minutes of class. Attendance at school-sponsored programs (e.g.; field trips, assemblies, court mandated appearances, and suspensions are not considered absences.)

Students are expected to attend all scheduled classes for at least 85% of the scheduled days of instruction in order to receive credit for the course. A lateness of more than 10 minutes to class is considered an absence. To ensure that parents and students are aware of the implications of this minimum attendance requirement, the teacher or other designated staff member(s) will advise the student and contact the parent(s) by telephone and mail at appropriate intervals prior to the student reaching the maximum number of absences.

Parent/Guardian and Student Responsibilities

The following list articulates parent/guardian responsibilities when a student is absent from school for all or part of a day.

- If your child will be absent for the entire school day call the High School attendance office (277-7020 or 7021) by 8:00am the morning of the absence. A voice mail service allows you to leave a message at any time school is not open.

- If your child is returning to school after an illness that has extended 3 days or more, he or she must bring a doctor's note to the attendance office. Medical documentation of absences allows us to excuse your child so they will not count against the attendance policy.
- If a student is absent from school for a court mandated appearance, please provide documentation to excuse the absences from the attendance policy.
- If your child is leaving school early he or she must sign out at the attendance office immediately before leaving. A student will not be permitted to sign out unless one of the following has occurred: a parent/guardian has called or the child presents a note written by the parent/guardian explaining that the student is leaving early.
- If your child is arriving late to school they must sign in at the attendance office before proceeding to their classes. A parent must have called or the child must present a note from his or her parent/guardian in order to excuse the lateness to school.
- Students are expected to make up all work missed due to absences.

North Shore High School Attendance Guidelines:

Grades 9-12

The following is a list of excused absences:

- Illness of the student (3 days or less)
- Extended illness for more than 3 days requires a doctor's note
- Serious illness of immediate family member
- Death in the student's family
- Serious, contagious, or epidemic disease in the household where the pupil resides
- Emergency doctor or dental appointments
- Mandated attendance in a court of law or related court proceeding
- Documented college visits
- Religious observance
- Dangers imposed by weather conditions

Attendance at school sponsored programs (e.g. Field trips, assemblies) and suspensions are not considered absences.

Appeals

Parents of any student facing denial of credit for excessive absences have a right to a hearing. Appeals of such circumstances must be requested by letter, e-mail or phone call to the school Principal. **The student should be present at the appeal hearing.**

At the discretion of the Principal, absences may be excused with the documentation of such extenuating circumstances as extended illness of 3 days or more, hospitalization, family crisis, bereavement, or legal obligation.

Unexcused absences

The following is a list of unexcused absences:

- Visiting relatives or friends
- Vacationing/traveling
- Making motor vehicle department appointments excluding road tests with documentation of appointments
- Babysitting or helping at home
- Working
- Shopping
- Oversleeping
- Experiencing vehicle breakdown (subject to administrative review)
- Leaving school during the day and/or missing a regularly scheduled class, without proper notification*
- Non Emergency Medical or Dental appointments

*Notification will not automatically excuse an absence that does not comply with the stated policy. Approval should be granted by the Dean of Students.

Unexcused absences are absences that also include: Missing an entire class and any time in which 10 minutes or more of a class is missed without permission.

- Unexcused absences may warrant after-school detentions.
- Three or more unexcused absences in one day may result in in-school suspension.

Students will be denied credit for one credit courses on the 28th unexcused absence. Students will be denied credit for half credit courses on the 14th unexcused absence. Students will be denied credit for Physical Education on the 8th unexcused absence. Students will be denied credit in Senior Humanities Programs at the 14th absence and at the 18th absence if enrolled in an honors section.

Illness during the Day

A student who becomes ill during the day must report to the Health Office. No student may go home unless a parent is home and can arrange transportation. If the student is sent home, the Health Office will sign the student out. Students who leave without following this procedure will be considered unexcused.

Lateness to Class

Lateness to class is defined as arriving with the first ten minutes of that class. As with lateness to school, three unexcused latenesses to each individual class throughout the day, within a marking period, will result in detention.

A lateness of more than 10 minutes is considered an unexcused absence, and as stated above, may result in a detention.

Truancy

Truancy, or unexcused absence from school for the day, is illegal. Truancy results in an unexcused absence for each missed class, and may result in one day of in-school suspension for each full day missed.

Commons Group

Commons teachers act as advocates for their students and Commons time is used to discuss school issues and student concerns. It is also for information exchange or school announcements. The personalized supportive atmosphere created by this small group helps ensure that each and every student has a faculty member who knows him or her personally.

Contracts of Agreement

Certain events, such as proms and Fashion Show, require that student participants and their parents sign a "*Contract of Agreement*" similar to that used when students go on overnight field trips. It states that students are expected to follow all rules that apply during the school day, as stated in the Code of Conduct. If students wish to attend the event, then they understand that they have promised to abide by the contract and will accept the consequences should they violate it. These consequences may include up to five days out-of-school suspension, missing games or performances as per the Extracurricular Code of Conduct, and a conduct review by the National Honor Society.

In-School Suspension

In-school suspension means that a student spends the entire school day working in the detention room. Teachers provide class work, homework and other assignments. They are escorted to get lunch or to visit the restroom. There are no breaks or socializing.

Students and parents will be notified prior to an in-school suspension. A follow-up letter is sent home.

Out-of-School Suspension

To be suspended out of school is to forfeit one's right to be in this school or on our campus. An out-of-school suspension is recorded on a child's permanent discipline record. It may affect a student's membership in the National Honor Society or other activities. It could influence the college application process or the recommendations that a student would receive.

Parents will be notified of an out-of-school suspension. A letter explaining the suspension will be sent to the home and parents may request a meeting with the Assistant Principal or the Principal.

After the suspension is served and prior to returning to class, a re-entry meeting between the student, parent, and administration will be held.

Channels For Parent Communication With Teachers

The procedures outlined below were instituted in order to establish channels for parent communication with teachers.

1. Parents, teachers, and school administrators are encouraged to discuss their concerns informally at any time. Anonymous inquiries cannot be

dealt with directly; they will be considered an inappropriate approach for solving problems or for receiving suggestions.

2. In the continuing interest of promoting better communication between parents and teachers, the following channels are reaffirmed from past practice and established as formal administrative procedures:

- a. A parent who has a specific question, concern or suggestion should first contact the teacher concerned for an appointment.
- b. Should the parent and teacher be unable to resolve the problem, a meeting will be arranged with the parent, the teacher, and the department Director.

3. It is anticipated that most problems will be resolved at the first or the second level. Should a satisfactory resolution not occur, any of the above parties may arrange to meet with a building administrator.

Computer Use Guidelines and Acceptable Use Policy

North Shore High School encourages the integration of computer technology in the curriculum. Students have many opportunities to learn about and to use computer programs which are protected under copyright laws. To discourage violation of the law and to prevent the unauthorized use of computer equipment and data students **may not:**

- Copy any school purchased software for personal use
- Copy software programs or the data disks from other students for use as their own
- Use school equipment for the purpose of generating personal income
- Create illegal documents
- Create or send electronic mail with offensive or annoying messages
- Gain unauthorized access to private information stored on a computer network
- Deliberately try to “crash” or “break” into or interfere with the normal functioning of a computer network, damage or vandalize equipment
- Illegal or unauthorized use of the internet

Distribution of Literature/Unauthorized Sales

The time, manner, place, and distribution of literature on school property are subject to the guidelines established by the High School Principal. Posting, distributing, or selling obscene, libelous, or commercial material is prohibited.

Guidelines for Eligibility for Sports and Activities

The North Shore Schools value participation in extra-curricular activities. Students grow personally and academically when they are engaged in the life of the institution. North Shore High School therefore encourages every student to participate in arts, athletics, and other school activities.

While participation is encouraged and valued, academic performance is the key priority for our students. When a student is in academic jeopardy, emphasis must be placed on improving the quality of his or her class work, prompt completion of assignments and a concerted effort toward improvement.

Academic Eligibility Policies

1. A student who is failing two or more courses at the end of a quarter will have their academic record reviewed and may be placed on academic probation. A mentor, and/or teachers of the failed course(s), and the student will develop a plan for academic recovery. It is the responsibility of the student to follow this plan during the entire next quarter. Participation in extracurricular activities during this time is permitted.

At the conclusion of this period, the academic achievement and successful engagement in the academic recovery plan in the failed courses will be reviewed.

If a student continues to fail two or more courses, he or she will become ineligible for participation in extracurricular activities.

If a student is failing one or no courses at the end of the probationary period, he or she returns to good academic standing.

2. During a period of probation or ineligibility a student may be required to:

- Bring a weekly *Extracurricular Participation Report* to his or her teachers for an update on progress and effort.
- Maintain an attendance record free of unexcused absences
- Complete all homework, projects, and other assignments on time
- Make a reasonable effort to take advantage of extra help
- Cooperate in class
- Fulfill the agreements made in the academic recovery plan

3. Any student who has an unexcused absence is ineligible to participate in extracurricular activities (e.g. athletic practices, games, plays, concerts, rehearsals, sports night, the fashion show, etc.) **on the day in which they appear on the unexcused absence list and are scheduled to serve detention.**

Disciplinary Policy/Procedures

Any student who receives a disciplinary consequence of a day of ISS or greater on two separate occasions is put on probation for participation in extra-curricular activities (including school sports teams, clubs and evening events including, but not limited to, Sports Night, Junior Prom and Senior Prom) for a five week period.

If the student does not receive another consequence of a day of ISS or greater within that five week probation period, the student is cleared. If the student does receive a discipline consequence of a day of ISS or greater during the five week probation period, the student becomes ineligible to participate in extra-curricular activities for the next five week period.

If a student who is ineligible does not receive a discipline consequence of a day of ISS or greater during their ineligible period, they return to a five week probation period. If a student does receive a consequence of a day of ISS or greater while ineligible, the students' five week ineligibility period starts over from that date.

Administration reserves the right to place a student on the ineligibility list for major violations of the Code of Conduct or other egregious acts.

Expectations for Student Behavior

North Shore High School believes it is necessary that students be made aware of the behavior that is expected of them, as outlined in district policies on school conduct and discipline. They shall also be given an opportunity to be heard on complaints and grievances they may have.

Leaving Campus

Every student who has permission to leave campus (10th, 11th and 12th graders) must do so through the front main lobby entrance **ONLY**. Students are required to sign in and out with security. This is required for the safety of each student and the security of the entire building.

Open campus is a privilege for students in good academic standing. Students on academic probation or who are ineligible *may* be required to stay on campus. Below are policies pertaining to each grade level. **Failure to comply with these policies may result in: the loss of open campus privileges; detentions; or in-school suspension.**

Ninth Grade

Freshmen must remain on campus at all times, including during their lunch period. Students who violate this policy will spend a week of free periods in the detention room. On the second offense, two weeks of free periods will be forfeited.

Tenth Grade

Sophomores may not leave campus during the first 10 days of school in September while the Administration confirms parental permission forms. After that, sophomores who have parental permission may leave campus during their lunch period only, which include periods 4, 5, 6, and 7.

No sophomores may leave campus **by car** during their lunch period.

Eleventh Grade

Juniors will be allowed to leave campus during periods in which they are not enrolled in a class.

No Juniors may leave campus by car during their lunch period.

Twelfth Grade

Twelfth graders are free to leave campus when they do not have a regularly scheduled class.

Seniors may not, under any circumstance, transport a ninth, tenth or eleventh grader off campus in a motor vehicle during the school day.

Student Dress Code

Students and their parents have the primary responsibility for acceptable student dress and appearance. A student's dress, grooming and appearance shall:

- Be safe, appropriate and not disrupt or interfere with the educational process for them or for others.
- Recognize that garments such as tube tops, mesh tops, halter tops, bare midriffs, plunging necklines (front and/or back) and see-through garments are not appropriate.
- Ensure that undergarments are completely covered with outer clothing.
- Include footwear at all times.
- Not include items that are vulgar, obscene, and libelous or denigrate others on account of race, color, religion, creed, national origin, gender, sexual orientation, or disability.
- Not promote and/or endorse gangs, gambling, the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities.
- Not wear sunglasses indoors unless there is a medical condition documented by a doctor that requires that one do so.

Students who violate the student dress code shall be required to cover or to replace it with an acceptable item.

NOTE: *Refusal to comply with directives regarding the Dress Code is considered insubordination and may result in detentions or suspension.*

Weapons

North Shore has a zero tolerance, no weapons policy. No weapons of any kind are to be brought on the campus of North shore High School or any school within the North Shore Central School District. Weapons include but are NOT limited to any knife (regardless of size or description), any firearms (including a BB or paintball gun or an air pistol), any toy replicas of guns or knives, any martial arts implement, any explosive or any other object whose primary function is to create physical harm (including chemical propellant canisters). Laser pointers are not permitted in school.

Students who bring any weapon or replica thereof to school, regardless of intent, will be suspended. Criminal offenders will be prosecuted and face possible expulsion.

Insubordination

Insubordination is the refusal to comply with a directive issued by a member of the school faculty or staff.

Even if a student disagrees with a directive from a member of the faculty or staff, he or she still must comply. Afterward, he or she may present their position to the Dean, an Assistant Principal, or Principal.

Drugs & Alcohol

Illegal drugs, alcohol or other controlled substances are forbidden in North Shore High School, anywhere on or near the campus at any time, including in cars, and at any activity connected with school.

Use or possession of any amount of alcohol or illegal drugs is AGAINST THE LAW and students in violation will be suspended. Students will also be subject to the Extracurricular Code of Conduct and the Eligibility Policy, and possibly a conduct review by the National Honor Society. Police contact may be required. The North Shore School District is concerned for the welfare and safety of all students. The school must remain a drug and alcohol-free environment.

Smoking/Tobacco Use

Smoking/tobacco use on public school property is against the law. Smoking and tobacco use is a known hazard to the health of students and adults. If a student is found using tobacco on school grounds, detentions will be assigned. The use of anything resembling a tobacco product, such as an "electronic vapor cigarette", is also not permitted. Subsequent violations will result in suspension from school.

Classroom Behavior

- Students are expected to come to class prepared.
- When in class, students must abide by the rules established by the school and the teacher(s) of the class.
- It is expected that students will take care of personal matters between classes or during free periods. Requests for leaving class will not be honored unless an emergency situation occurs.
- Students are responsible for leaving classrooms neat.
- Students and parents will be held responsible for damaged or defaced school property including but not limited to textbooks.

Loitering

All students should be in class and out of the halls during class time. Loitering in the halls, the main lobby, the top and bottom of the ramp, the locker rooms, and lavatories is not permitted at any time.

In addition, students may not remain in the school building after school hours unless they are involved in a supervised activity.

During the day, students are to enter and exit only through the main doors to the building. For building security, all other exterior doors are locked.

Fire Drills, Sheltering Drills and Lockdowns

During all drills, students must quickly and quietly follow staff directions. Failure to do so may be considered insubordination and will result in detention or suspension.

Cell Phones

The use of cell phones and other related electronic devices is not permitted during class time. Cell phones should be turned off and out of sight during classes. Violators may receive detention. Repeat offenders will face in-school suspension.

Cell phone use is permitted in the cafeteria or courtyard during school hours. Students should practice etiquette when using their phones in designated areas by keeping their voices low and not infringing on the rights of others.

When necessary, school staff may confiscate a cell phone and store it securely in the main office. For any repeated offenses, parents may be asked to retrieve the device. Appropriate cell phone use is a privilege.

Electronic Devices

The unauthorized use of any electronic device to film and/or record on school grounds is strictly forbidden. Anyone who chooses to do so will be subject to disciplinary action including suspension and Superintendent's Hearing.

Posters, Banners and Signs

Posters and other materials on bulletin boards or walls must be approved by the Principal and may not violate school rules, contain offensive language or messages or advertise private, profit-making services.

Student Publications

Publications such as school newspapers should reflect the policy and judgment of the student editors and advisors. Within these bounds, student newspapers have the right to report the news and to editorialize. However, as stated in the Supreme Court decision of *Hazelwood School District v. Kuhlmeier*, administrators have the right to review the style and content of student speech in school publications, so long as their actions are reasonably related to legitimate pedagogical concerns.

Student Parking/Driving

- Due to space limitations, only seniors may park on the school campus. Any senior wishing to park a car on campus must register his or her vehicle with the Head of Security and display a parking permit. These are available in the main office once the student and a parent or guardian has signed a contract agreement to uphold his or her responsibilities.
- A student parking illegally or violating traffic rules and regulations may forfeit the privilege of bringing a car on school grounds, may receive detention and may be ticketed by the Nassau County Police.
- Student parking is available only in the East and Front Parking Lots. (The North Parking Lot is for staff use ONLY.) Students may not park in other areas designated for visitors or faculty.
- A student who refuses to move his or her car when asked is insubordinate.
- The speed limit on campus is 10 MPH. There is a zero tolerance policy for speeding on campus. This is a major safety concern and students who exceed the 10 MPH speeding limit will forfeit their privilege of parking on campus for 2 months for the first offense. Repeat offenders will permanently lose their parking privileges.

- The district does not assume responsibility for damage to cars or loss of personal items while vehicles are on school premises.

Harassment Policy

North Shore High School is committed to safeguarding the right of all employees and students to work and learn in an environment that is free of harassment of a sexual, racial, religious, ethnic, disability-related, ageist, or other unlawful nature.

Harassment means any intentional written, verbal, or physical act, when the intentional written, verbal, or physical act:

- Physically harms a student or damages the student's property; or
- Has the effect of substantially interfering with a student's education; or
- Is severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Harassment based upon such personal characteristics as gender, race, ethnic origin, religion, disability, age, and/or sexual orientation violates federal and state laws, and creates an unpleasant and unproductive working and learning environment. All students are reminded that such behavior is absolutely unacceptable and will result in disciplinary action, up to and including suspension from school.

Such harassment is prohibited on school grounds, school buses and at all school-sponsored activities, programs and events including those that take place at locations outside the district.

It makes no difference if the harassment is intended as "just joking" or "teasing" or "playful". Jokes can be just as offensive as any other type of harassment. All employees and students are responsible for successfully maintaining this policy.

Sexual Harassment

- Sexual harassment can be verbal or physical and includes (but is not limited to) offensive talk or gestures about sex or sexuality, the display of pornographic or other highly offensive material, or any activity that creates an unpleasant or offensive working or learning environment, or that interferes with work performance, because of a person's sex, gender identification, or sexual orientation.
- Contact the District's Title IX representative who will provide information relevant to the rights of individuals under TITLE IX, including procedures to be followed if you feel such rights have been violated.
- Sexual harassment may result in suspension from school.

Theft or Property Damage

Serious incidents of theft or vandalism of school or private property will result in suspension pending a superintendent's hearing. Depending on the nature of the incident and the extent of damage, the police will also be notified.

Personal Possessions

Students are discouraged from bringing iPods, MP3 players, electronic games, cash, expensive jewelry and other valuables to school. If students do bring such items, they do so at their own risk.

It is the student's responsibility to make sure their possessions are safe and secure in lockers. Possessions left unattended are at risk and school officials are not responsible for finding or replacing lost or misplaced property.

Cafeteria and Courtyard

Students must demonstrate proper decorum in the cafeteria and courtyard, especially during lunch periods. Students are responsible to clean up after themselves. Wrappers, cans, bottles and food waste must be placed in trash cans in the cafeteria, halls or classrooms. Students who refuse to attend to their own litter are insubordinate and may forfeit cafeteria privileges.

Activities that require throwing (e.g. Frisbee, football) are prohibited in school courtyards. Students must keep the noise level low as there are classes being taught along the north central courtyard wall.

No gambling is permitted in the cafeteria, courtyard, or anywhere else on school grounds.

Detention

Detention is served after school from 3:10PM until 4:00PM. If a student is legally absent from school, the detention will be rescheduled. Students who refuse to attend detentions face loss of free periods, loss of open-campus privileges, or suspension.

Academic Misconduct

Academic misconduct refers to any form of plagiarism or cheating on examinations or assignments. Plagiarism is the use of the words or ideas of another without giving credit to the author. In the process of research, students should be aware that they must credit the authors of information whether from written, audio, video, or computer sources. Students **MUST NOT** duplicate the original source in any way to present the text or ideas as their own. Plagiarism has serious academic and possibly disciplinary consequences as outlined in the NSHS academic integrity code.

Field Trip Policy

Students may not attend school-sponsored field trips unless their permission slips and payment are returned **PRIOR** to the trip. The school's Code of Conduct is fully in effect during any trip and during the bus rides to and from the trip location.

Students who are ineligible based on the academic eligibility policy, have been suspended on the day of the trip or have missed many classes in other subjects, may forfeit the opportunity to attend scheduled

field trips. In all cases, it is the student's responsibility to "make up" any assignments that are covered on the day or days of the field trip.

If a student is late to school and misses the school transportation to a field trip, they will be required to attend their regularly scheduled classes or other designated area determined by administration.

Visitors to the Schools

Students who wish to bring a visitor to school must obtain **prior written permission** from the Administration and provide contact information from a parent or guardian.

All visitors to the school must report to the security guard upon arrival, sign the visitor's register and receive a visitor's identification badge, which must be worn at all times while in the school or on school grounds. The visitor must return the identification badge to the security guard before leaving the building. The visitor is subject to the school's Code of Conduct while on campus.

Student Searches and Interrogations

The Principal, Assistant Principal, or Dean may question a student about an alleged violation of law or the district Code of Conduct. Students are not entitled to any sort of "Miranda"-type warning before being questioned by school officials, nor are school officials required to contact a student's parent before questioning the student. However, students will be informed as to why they are being questioned.

Also, an authorized school official may conduct a minimally intrusive search of a student, his or her belongings, lockers and vehicle, if parked on school property, provided there is **reasonable suspicion**. Such contraband as drugs, weapons, or stolen property will be confiscated.

Lockers

All students are assigned an individual locker number. Lockers are the property of the school and may be opened by the Administration. Students are responsible for the contents of their lockers. It is extremely important to lock lockers properly and to keep combinations private and secure.

Fighting

Physical force or violence is never acceptable as a means to settle a dispute or argument. If students resort to fighting, all participants will be punished by suspension.

Use of Obscene or Vulgar Speech or Gestures, and Hate Language

Free speech does not cover language that interferes with the learning process. Vulgar and obscene speech, whether spoken or written, is unacceptable in an academic environment. It is irrelevant if the words are whispered and overheard, or shouted across the room.

Hate speech is threatening and illegal. Whether spoken, written, in notebooks, or on walls, all incidents of this type is unacceptable.

Skateboards/Bicycles

Skateboarding and bicycling is prohibited on school grounds. Skateboards must be carried once the student is on campus and put away during school hours. Bicycles should be dismounted once you have arrived on campus.

These Rules and Regulations Apply...

- while in the school building
- on school grounds and fields
- on school buses
- on school-sponsored field trips
- at extracurricular activities after school, evenings and weekends
- at all sporting events

Disciplinary Penalties

Students that are found to have violated the district's code of conduct may be subject to the following penalties, consistent with the student's right to due process. This is not intended to be a progressive list. Certain offenses will warrant action that is appropriate and consistent with the severity of the offense.

- | | |
|---|---|
| -Oral warning | -Suspension of other privileges (such as open campus or free periods) |
| -Written warning | -Removal from classroom by teacher |
| -Written notification of parent | -Short-term suspension from school |
| -Suspension from transportation | -Long-term suspension from school |
| -Suspension from athletic participation or social or extracurricular activities | -Permanent suspension from school |
| -In-school suspension | -Any other appropriate disciplinary action |

The entire student Code of Conduct can be accessed online at <http://www.northshore.k12.ny.us>

Pupil Personnel Information

I. Recognition

Diploma with Distinction

A Diploma with Distinction will be presented at graduation to those students who meet the following criteria:

- A. Four credits in Mathematics
- B. Four credits in Science
- C. Four credits in one language other than English (LOTE)
- D. Completion of a minimum total of 22 ½ credits plus Physical Education
- E. Attainment of a weighted grade point average in the top 10% of the class through the third quarter of the senior year.

Honor Roll

To achieve recognition on the **Honor Roll**, which is published each marking period, a student must earn an average of *85% or higher*. To achieve recognition on the **High Honor Roll**, a student must earn an average of *90% or higher*.

National Honor Society

North Shore High School sponsors the Promethean Chapter of the national Honor Society, which exists nationally to honor students for their scholarship, character, leadership and service. Students with outstanding averages are nominated and encouraged to apply for membership in the fall of their Junior year.

Valedictorian & Salutatorian

The Valedictorian and Salutatorian are the two seniors with the highest and next-to-highest weighted averages after 3 years.

II. Drop/Add Dates*

For **Semester courses**, students who withdraw from a course no later than **fifteen school days** after the start of the semester will have the course removed from their records. Students who withdraw from a semester course after this deadline will receive a **W**. These marks will become part of the student's transcript, but will not be used in calculating grade point averages or honor roll. **After fifteen school days, students may not begin a new semester course.** The deadline for the first semester of the 2011-2012 school year is September 27, 2011. The deadline for the second semester is February 27, 2012.

For **year-long courses**, students who withdraw from a course no later than **six weeks** after the start of school will have the course removed from their records. Students who withdraw from a course after this deadline will receive a **W**. These marks will become part of the student's transcript, but will not be used in calculating grade point averages or honor roll. **After six weeks, students may not begin a new course or course level.** The deadline for the 2011-2012 school year for a year-long course is October 21, 2011.

After the eleventh week of a semester-long course, (November 18th for the 1st semester and April 16th for the 2nd semester), students must remain in the half-year course and no further withdrawals will be allowed. After the first week of the second semester, February 3, 2012, students must remain in all full-year courses. **No further withdrawals will be allowed.**

**Exceptions to this policy may be made for new entrants.*

III. Grade Reporting

Parents will be able to access their children's grades by using the **Parent Portal**. Each family will receive a password for use in looking up their student's grades. All problems with the Parent Portal should be reported to the Technology Department at 277-7050.

To receive credit for a subject, a student must earn a final mark of at least 65. Final marks in full-year courses are the average of the four quarterly marks and the final examination mark. In semester courses, each quarter is counted twice and the examination grade once. Only the final grade appears on the permanent record card.

Report Cards

Report cards are mailed to parents four times a year at intervals of about 10 weeks. In addition to the report on scholastic achievement, the report includes absences and teacher comments. Of course the Parent Portal will give parents updates on how their children are progressing. The Portal typically opens at the mid-point of each quarter. **Questions about grades or grading policies should always be directed to the classroom teacher first.**

Incompletes

Students who are legally absent an excessive number of days during a marking period, whose course work, assignments, test, etc. cannot be completed shall be given an "I" (Incomplete) without credit. Incomplete work must be made up by the end of the following quarter; otherwise incompletes ("I") become F's.

IV. Weighted and Un-weighted Grade Point Average (GPA)

At the end of six semesters both an un-weighted and a weighted average will be calculated.

The weighted average will be obtained by including the GPA for all core academic courses that are required for graduation, taken in grades 9 - 11. This shall include:

English 9, 10, 11

Math 9, 10, 11

Social Studies 9, 10, 11

Science 9, 10, 11

LOTE 9, 10, 11 (provided all courses are in fulfillment of a single language sequence. If a student has 2 or more language sequences, the marks from the longest sequence will be used.)

Should a child “double up” and take two core academic classes within the same discipline simultaneously in grades 9, 10, 11, the course in which the child obtains the highest GPA will be included in the weighted average.

In calculating the weighted grades in each course, the following adjustments will be made:

Courses with R designation	+3
Courses with H designation	+6
Courses with AP designation	+9

The un-weighted average will be obtained by including the un-weighted grades for all courses the individual takes in grades 9 - 11.

Grade distributions will be provided to colleges, enabling college admissions offices to understand where a child’s average falls within the distribution for that particular group of students.

In trying to define what is special about North Shore, recent student graduation speakers have described its small size and close personal relationships. They have also mentioned the diverse student body and the unusual range of academic and other opportunities.

Such qualities - humanity, diversity, opportunity - are easily taken for granted. But they result from a long history which has made the school district and school unusual. Located on a sheltered peninsula only twenty four miles from Manhattan, the North Shore area is a unique combination of small town America, urban intensity, woodland, pavement and neighborhood. It embraces an unusual cross-section of people, all of whom provide a valuable mix of talents and perspectives. The school is unusually strong by any standards. Graduates include a California Supreme Court Justice, an editor of THE WASHINGTON POST, a collaborator of the musical lyricist Alan J. Lerner, a world renowned author, president of Fox Communications, Laverne & Shirley's "Lenny", a member of the group Spinal Tap, comedian Kate McKinnon (Berthold) and 2010 Junior World Squash Champion Amanda Sobhy.

North Shore is the latest in a line of schools serving the young people of Cedar Swamp, an area originally peopled by the Matinecock tribe of the Algonquian nation. The first European settler was Hewlett Townsend who in 1645 fled with his family from Plymouth Plantation to escape Puritan persecution for his Quaker sympathies. In 1667, the Musketo Cove Patent gave Joseph Carpenter, an English settler from Connecticut, the right to purchase much of the land which is now the North Shore School District.

Education in the earliest years was simple and often restricted to families who were able to afford tutors and itinerant school masters. A first Cedar Swamp school was in existence by 1800; early records mention a debate society meeting in this building, which was "near the great oak" on the Luyster farm, close to the current intersection of Pheasant Hill Road and Cedar Swamp Road.

Through the 1800's one-room schools were erected in Little Worth (now part of Sea Cliff), Glen Head, Old Brookville and Mott's Cove (now Glenwood Landing). In 1843, the area was organized into three school districts, each with three commissioners and three inspectors.

Today's Glenwood and Glen Head Firehouses, and Hegeman's Lane were all sites for early school buildings. A full scale replica of the original Glenwood Landing School now rests on the property of North Shore High School. The Sea Cliff School began as a four room elementary school in 1883 with Jeremiah Townsend as head teacher. Grades 9 - 12 were added in 1903. Students from Glen Head, Brookville and Glenwood could elect to attend Sea Cliff, Roslyn or Glen Cove high schools. Sea Cliff teams were nicknamed "Vikings" because of the area's maritime heritage. The name continues at North Shore.

With population growth after World War II, Glen Head and Glenwood Landing planned in 1951 to build their own high school, but in 1953 the state ordered that both merge with Sea Cliff. After a bitter fight, and on a second vote, the three areas voted to merge. Four years later, in 1957, North Shore High School opened its doors. John E. French was the first Principal.

North Shore High School today is committed to preparing students academically for college or work, in the belief that intellectual skill and flexibility are ultimately the best foundation for adult life. A student typically takes English, Mathematics, Science, Social Studies and a language.

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Involvement in the creative arts is available through a range of courses in art

and music and through a broad extra-curricular program of music and drama. Practical arts and technology complete the curriculum. Over 70% of students typically participate on 36 teams at the varsity and junior varsity levels.

The school has recently been recognized by New York State and the U.S. Department of Education for its excellence. Following a site visitation from State Education Department officials, North Shore High School was nominated to become a New York State Compact Partnership School.

It was said at a recent graduation that *“North Shore offers much in the variety of its people, relationships, courses, activities. We are here to help you to the best of our ability. Still, in the end, learning is not something anyone can give you, but what you take from the experiences you have had. North Shore is a place of preparation for the world, but it also is the world. What you learn from the world and whether you make something wonderful of it is, in the end, your responsibility. Take that responsibility seriously. Discharge it wisely.”*

