North Shore Schools Board of Education Minutes Re-organizational and Special Meeting July 5, 2017

The meeting was called to order by Acting Superintendent Robert Chlebicki at 6:00 p.m. in the Middle School Cafeteria. Present were Trustees, Commander, Jones, Labbate, Ludmar and Russo as well as Trustee Elect Richard Galati. Trustee Berliner was absent. Also present Assistant Superintendent Olivia Buatsi.

Executive Session

On motion of Trustee Jones and seconded by Trustee Commander and all in favor, the Board went into Executive Session in the Middle School Faculty Room for discussions regarding collective negotiations, and matters leading to the appointment, employment, or appointment, of a particular person or persons, and pending or current litigation.

At 8:00 p.m. on motion of Trustee Russo and seconded by Trustee Ludmar and all in favor, the Board moved to come out of Executive Session and resumed the re-organizational meeting in the Cafeteria. There were 20 people in the audience.

Pledge of Allegiance

Acting Superintendent Robert Chlebicki led the audience in the Pledge of Allegiance.

Swearing in of the District Clerk

Elizabeth Ciampi was sworn in as District Clerk by District Counsel, Carrie Anne Tondo.

Swearing in of Trustees

Trustees Richard Galati and Joanna Commander were sworn in by the District Clerk.

Election of Officers

The floor was opened to nominations for Board President and Vice-President.

Trustee Commander nominated Trustee Labbate for President. Trustee Jones seconded the nomination. With no other nominations, a vote was taken and by unanimous vote it was:

RESOLVED: To approve the election of Antoinette Labbate as Board President for the fiscal year July 1, 2017 through June 30, 2018

Trustee Ludmar nominated Trustee Jones for Vice-President. Trustee Commander seconded the nomination. With no other nominations, a vote was taken and by unanimous vote it was:

RESOLVED: To approve the election of Sara Jones as Board Vice-president for the fiscal year July 1, 2017 through June 30, 2018

Swearing In of Officers

Antoinette Labbate was sworn in as President and Sara Jones was sworn in as Vice-president of the Board of Education by the District Clerk.

The board decided to act simultaneously on District Appointments 1-4:

On motion of Trustee Jones and seconded by Trustee Commander and all in favor, it was:

District Appointments

District Clerk

Resolved: That Elizabeth Ciampi be appointed District Clerk for the 2017-2018 school year

District Counsel

Resolved: To appoint the firm of Ingerman Smith, LLP as District Counsel for the period July 1, 2017 through June 30, 2018 with annual retainer fees as follows:

Board Counsel services - \$40,000 Labor Counsel services - \$35,000

<u>Treasurer and Deputy Treasurer of the District</u>

Resolved: That Haleh Stamatiadi be appointed Treasurer of the District for the 2017-2018 school year, and Michael Rumont be designated as Deputy Treasurer, to act in the absence of the Treasurer for the school district for the 2017-2018 school year, and

Be It Further Resolved: That the Treasurer's Bond for the 2017-2018 school year be fixed at \$1,000,000

Trustee Russo requested a discussion on soliciting RFPs for service providers be placed on a future agenda and requested a comprehensive list for review. Ms. Buatsi will develop a list.

School Physicians

Resolved: That John Sheehy be appointed as the School Physician for the 2017-2018 school year

The board decided to act simultaneously on district appointments 5-16

On motion of Trustee Jones and seconded by Trustee Commander and all in favor, it was:

Internal Auditor

Resolved: That Pappas & Company be appointed Internal Auditors of the North Shore Central School District for the 2017-2018 school year

Internal Claims Auditor

Resolved: That Denise Longobardi be appointed Internal Claims Auditor of the North Shore Central School District for the 2017-2018 school year

Independent Auditors

Resolved: That Cullen & Danowski, LLP be appointed as the Independent Auditors of the North Shore Central School District for the 2017-2018 school year

Asbestos Designee

Resolved: That John Hall be appointed Asbestos Designee for the North Shore Central School District for the 2017-2018 school year

Title IX Compliance Officers

Resolved: That Jennifer Imperiale and Kevin Kurrus be appointed Title IX Compliance Officers for the North Shore Central School District for the 2017-2018 school year

Records Access Officer

Resolved: That Elizabeth Ciampi be appointed Records Access Officer for the North Shore Central School District for the 2017-2018 school year

Records Retention Officer

Resolved: That Mathew Cheravallil be appointed Records Retention Officer for the North Shore Central School District for the 2017-2018 school year

Extra-Classroom Activity Fund Treasurers

Resolved: That the following staff be designated to serve without compensation as Treasurers of the

Extra-Classroom Account Funds for the 2017-2018 school year:
North Shore High School Lynne G. Johnson
North Shore Middle School Michael Rumont

Certificating Officer for School District Payrolls

Resolved: That Olivia Buatsi, Assistant Superintendent for Business, be designated as Certificating Officer for the North Shore CSD payrolls for the 2017-2018 school year

Purchasing Agents for the School District

Resolved: That Olivia Buatsi, Assistant Superintendent for Business be designated as Purchasing Agent and Janet Bates-Wilkins, Assistant Business Manager be designated as Deputy Purchasing Agent, to act in the absence of the Purchasing Agent for the North Shore CSD for the 2017-2018 school year

Systems Administrator

Resolved: That Katherine Miller be designated as the Systems Administrator for the North Shore CSD for the 2017-2018 school year

District Bond Counsel

Resolved: To appoint the firm of Hawkins, Delafield & Wood, LLP as District Bond Counsel for the period July 1, 2017 through June 30, 2018

On motion of Trustee Russo and seconded by Trustee Jones and all in favor, it was:

Designation of Banks and Depositories

Resolved: That the 2017-2018 funds of the North Shore Central School District be deposited in the following banks and accounts:

Capital One

General Fund-Liquid Assets

Repair Reserve - Money Market

Capital Reserve - Money Market

Budgeted Projects – Checking & Money Market

Debt Service - Money Market

Workers Compensation Reserve - Money Market

Unemployment insurance Reserve – Money Market

Liability Reserve - Money Market

Employee Benefit Accrued Liability Reserve – Money Market

Checking Reserve

Appropriated Funds

Capital Fund-\$19 Million Bond

First National Bank of Long Island

ERS Contribution reserve – Money Market

Andrew Darren Messina-Savings

ERS Contribution Reserve – Non Interest

Nancy Smith&Robert Lynch Scholarship

School Lunch Fund - Checking

Gifts & Donations - Checking

Special Aid Fund - Checking

NS Middle School-Checking

NS Women's Club Scholarship-Savings

HS Extra Curriculum-Checking Grace Dekay Memorial-Savings
Viking Foundation Donation Capital Fund Margaret Johnsen Memorial-Savings
Noah Melnick Memorial Scholarship-Savings
Class of 1963 Scholarship Fund

John Paolillo Memorial-Savings & CD Dr. Leslie Sgaglione Memorial Scholarship-Savings& CDS

Dorothy Jane Siegel Memorial Scholarship-Savings Freda Kittleberger Memorial Fund-Savings

Bank of America TD Bank

General Fund-Money Market Trust & Agency-Money Market

Citibank Chase

General Fund-Checking General Fund-Money Market

Trust & Agency-Checking

Payroll-Checking Irrevocable Letter of Credit

Federal Home Loan Bank of NY

M&T-Wilmington Trust Bank of NY Mellon

On motion of Trustee Russo and seconded by Trustee Labbate and all in favor, it was:

It was noted that the district is not permitted to designate *NorthWord News* as an official Newspaper of the district as it is an Online publication.

Designation of Official Newspaper

Resolved: That the *Glen Cove Record Pilot* and the *Sea Cliff/Glen Head Herald Gazette* be designated as official newspapers for the North Shore CSD for the 2017-2018 school year

On motion of Trustee Jones and seconded by Trustee Ludmar and all in favor, it was:

Authorization of Petty Cash Accounts and Supervisors

Resolved: That petty cash funds for the school year 2017-2018, in the amounts indicated, be established in each of the buildings listed below, under supervision of the following people:

North Shore High School	Ş	500	Lynne G. Johnson
North Shore Middle School		100	Michael Rumont
Glen Head School		100	Denise Innella
Glenwood Landing School		100	Yvette D'Amico
Sea Cliff School		100	Liz Howell
Central Office (2 nd floor)		100	Jean McNamara
Central Office (1st floor)		100	Joan Gargano
Transportation Office		100	Cece Abramson
Special Education Office		100	Beata Markasevic
Buildings & Grounds		100	Mathew Cheravalill
Fine & Performing Arts Office		100	Sharon Morello
Life Skills Program		100	Daniel Adams

The board decided to act simultaneously on action items G, H & I

On motion of Trustee Jones and seconded by Trustee Commander and all in favor, it was:

Establishment of Gasoline Mileage Allowance

Resolved: That employees be reimbursed at the IRS approved rate for the use of their motor vehicles in connection with school business, currently 53.5 cents per mile

On motion of Trustee Commander and seconded by Trustee Jones and all in favor, it was:

Authorization to Open Bids

Resolved: That any two persons from Group A, or any person from Group A acting in conjunction with any other person from Group B, may serve as a committee to receive and open bids for the school year 2017-2018:

Group A

Superintendent of Schools
Assistant Superintendent for Instruction
Assistant Superintendent for Business*
Director of Facilities and Operations*
Assistant Business Manager *

Group B

School District Clerk
School District Treasurer
Director of Transportation
Director of Facilities and Operations*
Secretary to the Superintendent
Secretary to the Assistant Superintendent for Business
Assistant Business Manager *
*Eligible to serve in either group

Authorization to Attend Conferences

Resolved: That the Board of Education delegate to the Superintendent of the District power to authorize any employee of the school district to attend, at district expense, any official or unofficial convention or conference, any workshop, institute, or school conducted for the betterment of teaching or administration of school affairs, if believed to be of benefit to the school district, provided for and currently in the budget for the school year 2017-2018

The board decided to act simultaneously on action items J, K & L

On motion of Trustee Jones and seconded by Trustee Ludmar, and all in favor, it was:

Establishment of Tuition for Non-Resident Students - Special Classes

Resolved: That the tuition for the school year 2017-2018 for non-resident students cared for in a duly incorporated orphan asylum or other institution for the care, custody and treatment of children, and attending special classes or schools other than those of the North Shore Central School District, be calculated on the basis of actual cost to the school district, less the current state aid ratio payment to be applied against such costs, and

Be It Further Resolved: That the tuition for the school year 2017-2018 for non-resident students cared for in a duly incorporated institution for the care, custody and treatment of children, and attending any of the classes or schools of the North Shore Central School District be calculated on the basis of the formula as established by the Commissioner of Education and promulgated in Part 174 of the Commissioner's Regulations.

Establishment of Per Diem Rate for Teacher Substitutes

Resolved: That the per diem rate for teacher substitutes for the 2017-2018 school year be established at \$130 per day.

Establishment of Hourly Rate for Homebound Tutoring

Resolved: That the rate paid district teachers for tutoring for home-bound students for the 2017-2018 school year be established at \$76 per hour

The board decided to act simultaneously on action items M & N

On motion of Trustee Ludmar and seconded by Trustee Commander and all in favor, it was:

Establishment of Rate for Hourly Workers

Resolved: That the following rates for hourly workers be approved for the 2017-2018 school year:

Clerical	\$16.50
Substitute Teacher Aides	18.10
Substitute Monitors	14.13
Student Aides	9.00
Student Summer Workers	9.50

Trustee Russo asked that a discussion be placed on a future agenda regarding how things are placed on the agenda and voted upon. It was suggested it be brought up under new business.

Re-Adoption of all Policies and Codes of Ethics in Effect

RESOLVED, that existing policies, bylaws, rules, and regulations operative at the close of the school year 2016-17 remain operative pending a review and a consideration of necessary changes: (Educ. Law 1709, 2503) and,

FURTHER, that amendments shall require action by a majority vote of the Board of Education after presentation at two (2) successive regular meetings.

Special Meeting Approval of Minutes

On motion of Trustee Commander and seconded by Trustee Ludmar, with Trustees Commander, Jones, Labbate, Ludmar and Russo for and Trustee Galati abstaining, the minutes of June 15, 2017 were approved.

On motion of Trustee Commander and seconded by Trustee Ludmar, with Trustees Commander, Jones, Labbate, and Ludmar for and Trustees Galati & Russo abstaining, the minutes of June 19, 2017 were approved.

Approval of Treasurer's Report

On motion of Trustee Russo and seconded by Trustee Ludmar and all in favor, the Treasurer's Report of May 1, 2017 through May 31, 2017 was approved.

Regular Business Hearing – Repair Reserve

President Labbate opened the floor for comments or questions from the audience on the

resolution to expend funds from the Repair Reserve.

Tim Madden Sea Cliff, asked how much is currently in the Repair Reserve. Ms. Buatsi responded there is \$1,331,000 currently in the reserve.

Trustee Ludmar asked for clarification on how it is determined to use the funds in the repair

reserve rather than budgeting for repairs in the general budget. Ms. Buatsi explained that the repairs are of an emergency nature rather than regular maintenance; they are generally health and safety issues that must be addressed immediately. Trustee Russo added specific criteria must be met in order to utilize the repair reserve. With no further questions, the hearing was concluded.

On motion of Trustee Jones and seconded by Trustee Commander and all in favor, it was: Repair Reserve

WHEREAS, the Board of Education of the North Shore Central School District previously established a repair reserve fund pursuant to General Municipal Law section 6-d; and

WHEREAS, the Board of Education of the North Shore Central School District intends to expend money from said repair reserve fund for the following purpose:; and

WHEREAS, in accordance with the requirements of the provisions of section 6-d of the General Municipal Law, the North Shore Board of Education conducted a public hearing on July 5, 2017 at 8:00 pm for the purpose of discussing the proposed appropriation of a sum not to exceed One Hundred Twenty Five Thousand Dollars (\$125,000) from the previously established repair reserve fund. NOW THEREFORE, BE IT RESOLVED that the North Shore Board of Education hereby authorizes the expenditure of One Hundred Twenty Five Thousand Dollars (\$125,000) from the previously established repair reserve fund for the purpose of repair of North Shore High School windows/doors as follows: • any required removal of any regulated building materials (e.g. asbestos, PCB's in connection with

- window caulking, ceiling and soffit plaster abatement and such other areas requiring remediation)
- •Removal and proper disposal of existing doors, door frames, glass and window frames, and
- Purchase and installation of new doors, window frames and glass.

Proposed Bond

Trustee Jones explained that the Construction Steering Committee was presented with a very long list of repairs that need to addressed. In keeping up with infrastructure projects and looking forward at the debt service schedule, with minimum impact on the tax payer, the committee formulated a list of possible projects and have narrowed it down to two scenarios. The first is a \$19 million bond to address infrastructure repairs and the second totals \$29 million which in addition to the infrastructure projects also includes projects to help support instructional space improvements.

The board discussed the two scenarios. All agreed it is important to educate and involve the community in either bond referendum. There was consensus to move forward with the \$19 million infrastructure bond proposal and continue speaking about the additional \$10 million piece. Ms. Buatsi will contact bond counsel to set up a timeline for possible presentation to voters in December, 2017.

Board Committees

The board continued the discussion of creating the position of a liaison to the Coalition Against Substance Abuse. President Labbate reached out to counsel to get some direction. Carrie Anne Tondo, the district's counsel, suggested the board enter into an agreement with the coalition which will define all rules and responsibilities for a liaison to report back to the board on how budgeted funds, designed to support the program, are being handled. She will work with Ms. Buatsi and Trustee Commander to formulate an agreement. Trustee Russo would like to make it clear that this would not be a subcommittee of the board. Trustees agreed to serve on the following sub-committees: Construction Steering-Trustees Jones, Ludmar & Russo; Health & Safety-Trustees Galati & Jones; Policy Review-Trustees Commander, Galati & Ludmar; LAC-Trustees Galati, Labbate & Russo; IEP-Trustee Commander; Review of Attorney Bills-Trustees Berliner, Labbate & Russo; Athletic Advisory-Trustee Commander; Athletic Policy-Trustees Commander & Labbate; Wellness-Trustees Commander & Jones. The Board decided they no longer wished to have sub-committees of the Audit Committee.

Comments from the Public

Amy Beyer, Glen Head, shared a point of history regarding the separate subcommittees of the Audit Committee. She explained it gave time for Trustees to delve deeper into the work of each of the auditing function. Trustees rotated between the auditors they worked with to give them more understanding of auditing practices. Trustees in turn were able to share what they learned with fellow Board members. Ms. Beyer also spoke about the position of liaison to the CASA organization. She said while she understands the Board's concern for the financial piece, it is such an important issue and, she believes it is very important for the Board to be involved and for there to be direct communication going back and forth between the coalition and the Board.

Tim Madden, Sea Cliff, asked what the timeline is in regards to a bond vote. Ms. Buatsi responded, we will get a specific date through Bond Counsel but it is likely to be in December 2017. Mr. Madden expressed concern that there would not be enough time to include the public as was done with the bond of 2013. Ms. Buatsi explained this bond is only for infrastructure (bathrooms, security, etc.). Mr. Madden asked whether the additional \$10 million would be in a separate bond. President Labbate responded, yes it would be sometime in the future. Vice-president Jones added the most urgent issues will be part of the bond in December, the second phase would be a year-long process involving the community. Mr. Madden cautioned, leaving the community out is not a good idea, even with the infrastructure bond in December, citing a problem in Great Neck last winter as an example.

Mr. Madden then asked about the Athletic Attendance Policy. He noted that at the parent meeting for fall sports Mr. Lang read the attendance policy which still states that academic trips are unexcused absences. Mr. Madden said that Dr. Melnick had indicated there would be continuing discussions about overnight trips. President Labbate responded this is not a board decision, it is an athletic policy; this decision came from a committee of parents, student athletes, & coaches. Trustee Jones added, Dr. Melnick started making changes, as some of the policy is conflicting with our mission. Trustee Commander explained the policy evolved out of 2 athletic reviews suggesting this is reflective of what students/coaches/parents want. She said the biggest concern is the consistency of the policy. The goal was to have consistency and fairness in all athletes and across all teams.

Mr. Madden asked what the rationale was for closing the parent portal after the marking period. He also asked if there is a district policy for the return of student work. Mr. Chlebicki responded the portal is closed after the marking period for teachers to calculate the final score, he will find out why it was closed for more than a week beyond that. Regarding the policy for returning student work, there is no policy.

On motion of Trustee Commander and seconded by Trustee Russo and all in favor, it was: <u>Establishment of Tax Levy</u>

RESOLVED: That the following budget of the necessary claims and expenditures in the North Shore Central School District for the school year 2017-2018 amounting to \$102,113,514.86 is hereby accepted, and

BE IT FURTHER RESOLVED, That the sum of \$84,488,574.83 being the remainder of the budget adopted as above and, the amount which must be raised by taxation (net amount) for the North Shore Central School District for the 2017-2018 school year, be levied upon the taxable property of the school district as said property has been certified to by the board of Assessors for the school year 2017-2018

On motion of Trustee Russo, and seconded by Trustee Jones and all in favor, it was: Acceptance of Corrective Action Plan Regarding the State Audit

WHEREAS, the North Shore Central School District received a "North Shore Central School District Fuel Inventory Report of Examination, # 2017M-89, Period July 1, 2015-December 31, 2016" issued by the Office of the State Comptroller ("Audit Report");

WHEREAS, section 2116-a(3)(c) of the Education Law requires the School District to prepare a Corrective Action Plan in response to said Audit Report within ninety (90) days of receipt of the Report; WHEREAS, the Board of Education, with the assistance of the Audit Committee and District Administration, prepared a Corrective Action Plan in response to the findings contained in the Audit Report;

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby adopts the Corrective Action Plan annexed hereto;

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent of Schools to file said Corrective Action Plan with the Office of the State Comptroller and the State Education Department

On motion of Trustee Ludmar, and seconded by Trustee Jones and all in favor, it was: Personnel

Leave of Absence for Child Rearing Purposes – Certified

Resolved: To approve a leave of absence for child rearing purposes for Wei Huang, Mandarin, effective September 6, 2017 through January 31, 2018

Change of Status - Certified

Resolved: To approve a change of status for Kristen Nersesian, Mathematics from Step 2 of the BA salary schedule to, Step 2 of the BA+15 salary schedule, effective September 1, 2017 (Kristen was appointed to a probationary position on June 1, transcripts received indicate Kristen should have been placed on BA+15)

Appointment - Certified

Resolved: To approve a probationary appointment for Andrea Ward, Special Education, on Step 6 of the MA salary schedule, effective September 1, 2017 through September 1, 2021

Resolved: To approve a probationary appointment for Gila Liechtung, Elementary, on Step 5 of the MA salary schedule, effective September 1, 2017 through September 1 2020 (appointed to a three-year term due to prior tenure from another district)

Resolved: To approve a probationary appointment for Julia Soare, ENL, on Step 5 of the MA salary schedule, effective September 1, 2017 through September 1, 2020 (appointed to a three-year term due to prior tenure from another district)

Regular Substitute (Leave Replacement) Appointment - Certified

Resolved: To approve a regular substitute (leave replacement) appointment for Jingwen Cai, Mandarin, on Step 1 of the MA salary schedule, effective September 1, 2017 through January 31, 2018

<u>Part-time Appointment - Certified</u>

Resolved: To approve a part-time (.6) appointment for Olivia Rodriguez, Music, on Step 1 of the BA salary schedule, effective September 1, 2017 through June 30, 2018

Approval of Teacher Overages

Resolved: To approve the following teacher overages for the 2017-2018 school year:

Evelyne Pommateau World Languages .2 Eric LePetit World Languages .2

Approval of Team Leaders

Resolved: To approve the following Middle School Teacher Leaders for the 2017-2018 school year:

Grade 6Grade 7Grade 8Rob HertPam SheaKeith FreundDamien ChillemiMegan CorraoNicole LarkinDan ChemnitzBrian LangDave Keenan

<u>Resignation - Non-Certified</u>

Resolved: To accept the resignation of Joanne Blasucci, part-time bus driver, effective June 30, 2017

Appointment - Non-Certified

Resolved: To approve the appointment of Jose Alicea, Maintenance Helper, on Step 16 of the Custodial Salary schedule, effective July 1, 2017 with a probationary period of 26 weeks expiring December 31, 2017

Approval of Student Workers

Resolved: To approve the following student workers for the summer of 2017: Jacob Abramowitz Joseph Chebuske Hayden MutteeDavid Parrett

Approval of Extra-Curricular Activity Clubs & Coaches

Resolved: To approve the following clubs effective the 2017-2018 school year:

<u>High School</u> <u>Elementary Schools</u>

Buddy Program-Level II 3 SC Shared Inquiry Book Clubs (Grades 3,4 &5)-Level II

3 GH Shared Inquiry Book Clubs (Grades 3,4 &5)-Level II 3 GWL Shared Inquiry Book Clubs (Grades 3,4&5)Level II

Resolved: To approve the following coaches & supervisors for the fall season:

Football:		Step
Varsity	Daniel Agovino	2
Var. Assistant	William Madigan	2
Var. Assistant	Scott Lineman	2
Junior Varsity	Philip Como	1
Junior Varsity	Craig DeNicola	2
Middle School	Jeff Butt	2
Middle School	Harrison Ryan Berglin	2
Middle School	Keith Freund	2
Middle School	Kevin Dahill	1
Field Hockey:		
Varsity	Kellie Huggins	2

		1
Field Hockey (cont.):		
Junior Varsity	Megan McCormack	2
Middle School (8th grade)	Mallory Schroeder	2
Middle School (7th grade)	Michelle Patane	2
Men's Soccer:		
Varsity	Michael Bishop	1
Varsity Assistant	Ryan Shanks	1
Junior Varsity	Francis Tloczkowski	1
Middle School (8th grade)	Aaron Kozlowski	2
Middle School (7th grade)	Christopher Vitucci	2
Women's Soccer:		
Varsity	Lauren Gotta	2
Varsity Assistant	Steven Burgos	2
Junior Varsity	Nicole Lein	1
Middle School (8th grade)	Jean Merz	2
Middle School (7th grade)	Toni Papetti	1
Middle School (7/8 grade)	Keith Slack	2
Women's Tennis:		
Varsity	Brian Kline	2
Junior Varsity	Craig Roslund	2
Volleyball:		
Varsity	Tracy lacovelli	2
Junior Varsity	Stephanie Donnelly	2
Cross Country:		
Men's Varsity	Edward Corona	2
Women's Varsity	Neal Levy	2
J.V. Men's & W omen's	Sarah LeMar	1
Middle School	Thomas Granieri	2
	Donna Jean Welch	2

Cheerleading Varsity Fall	Charlotte Felter		1
M.S. Athletics Director:	Michele Cochrane		
H.S. Equipment Manager:	Peter Wass		
Co-Curricular Intramurals			
Philip Como		Harrison Ryan Berglin	
Anthony Facchini		Kevin Carpenter	
Charlotte Felter		Patrick Cassino	
Christopher gill		Dan Chemnitz	
Michael Gonzalez	Andrew Cross		
Nicole Larkin	Stephanie Donnelly		
Megan McCormack	Craig DeNicola		
Robert McKee	Lauren Gotta		
Toni Papetti	Tom Granieri		
Craig Roslund	Mojdeh Hassani		
Donna Jean Welch-Pieratozzi	Tracy lacovelli		
Keith Slack		Briane Kline	
Julia Towey	Aaron Kozlowski		
Christopher Vitucci	Michele Patane		
Karen Wenz	Andrew Richter		
Athletic Supervision	Johnson, Lisa		
Agovino, Daniel		Kline, Brian	
Anderson, Margery		Knox, Diana	
Berglin, Harrison Ryan		Kozlowski, Aaron	
Bishop, Michael		Lacomba, Stacy	
Blackburn, Jerry	LaGattata, Kathleen		
Bloom, Howard	Larkin, Nicole		
Burns, Timothy	Lein, Nicole		
Butt, Jeffrey	Levy, Neal		

Calo, Kristen	Lineman, Scott
Capobianco, Michael	Madigan, William
Carpenter, Kevin	Merz, Jean
Cochrane, Michele	McCormack, Megan
Considine, Sean	Millard, Jason
Corona, Edward	Muscarella, Jaclyn
Curcio, Steve	Pace, John
Dakin, Alan	Papa, Robert
DeBonis, Stephanie	Papa, Vincent
DeCurtis, Grace	Perdios, Maria
DeNicola, Craig	Petrone, Joseph
DiPalo, Ryan	Petschauer, Gary
Divencenzo, Marie	Ragolini, Lynn
Emmert, Michael	Ramos, John
Fabiilli, Tara-monitor	Richter, Andrew
Francis Traoichowski	Roslund, Craig
Freund, Keith	Schenck, Ashley
Gatti, Dominic	Schultz, Clifton
Gill, Christopher	Shanks, Ryan
Gillespie, Michael	Skaee, George
Gonzalez, Michael	Slack, Keith
Gordon, Thomas	Thomas, Avi
Gotta, Lauren	Tloczkowski, Francs
Granieri, Thomas	Vassallo, Melissa
Hernandez, Rafael	Vigliotti, John
Howell, Elizabeth	Vitucci, Christopher
Huggins, Kellie	Wass, Peter
lacovelli, Tracy	Welch-P, Donna Jean
Jackson, John	Wenz, Karen

Community Recreation Program	
Step 1	
Michael Gonzalez	
Robert Gates	
Step 2	
Dan Agovino	Lauren Gotta
Harrison Ryan Berglin	Tom Granieri
Kevin Carpenter	Tracy lacovelli
Patrick Cassino	Scott Lineman
Dan Chemnitz	William Madigan
Ed Corona	Megan McCormack
Andrew Cross	Andrew Richter
Stephanie Donnelly	Craig Roslund
Craig DeNicola	John Vigliotti
Michael Emmert	Christopher Vitucci
Keith Freund	Charles Wankel

Approval of Stipend – Non-Certified

Resolved: To approve a stipend for Angela Carillo-Boffill for additional duties & responsibilities to support the STEAM lab at the elementary level and supervising equipment for students involved in IB independent research at the high school level, to be increased as per the teacher's contract effective July 1, 2017-June 30, 2018

On motion of Trustee Commander & seconded by Trustee Ludmar and all in favor, it was: Approval of Standard Work Day and Reporting Resolution

BE IT RESOLVED, that the North Shore Central School District hereby establishes the following as standard work days for elected and appointed officials effective July 1, 2017 through June 30, 2018 and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body: Haleh Stamatiadi, District Treasurer, participates in employer's time keeping system and the standard work day is 7 hours

On motion of Trustee Russo and seconded by Trustee Jones and all in favor, it was:

Approval of Agreement and Stipulation of Settlement And Release

BET IT RESOLVED, that the North Shore Schools Board of Education herewith authorizes an Agreement and Stipulation of Settlement and Release between the Board and a certain civil service employee. The

Board has previously reviewed said Agreement in Executive Session.

BE IT FURTHER RESOLVED, that the Board authorizes that the Board President to execute the Agreement and Stipulation of Settlement and Release

On motion of Trustee Commander & seconded by Trustee Russo and all in favor, it was:

Appointment of Community Education Director

Resolved: To approve the appointment of Dean Miller, Community Education Director, at a salary increase according to the teacher's contract effective July 1, 2017 through June 30, 2018

The board decided to act simultaneously on action items 10-14

On motion of Trustee Jones and seconded by Trustee Ludmar and all in favor, it was:

Approval of Budget Transfers

Resolved: To approve budget transfers in the amount of \$615, 000 to cover cost of maintenance for special education students in residential placements, and adjustments pertaining to the teachers' contract settlement

Approval of Cell Phone List

Resolved: To approve the District Cell Phone list for the 2017-2018 school year

Approval of Agreement with Dr. Samuels to Provide Employee Physicals

Resolved: To approve an agreement with Dr. Samuels to provide employee physicals for the 2017-2018 school year.

Approval of Agreement with Educational Data Services, Inc.

Resolved: To approve an agreement with Educational Data Services, Inc. for Cooperative Bidding Services for a fee of \$7,300 effective July 1, 2017 through June 30, 2018

Approval of Agreement with Textbook Central

Resolved: To approve an agreement with Textbook Central to provide centralized textbook distribution services for non-public school students for the 2017-2018 school year

On motion of Trustee Ludmar and seconded by Trustee Commander and all in favor, it was:

Renewal of Agreement with Capital Markets Advisors (CMA)

Resolved: To renew the agreement with Capital Markets Advisors (CMA) to provide financial advisory services for bond issues, note issues, special projects, continuing disclosure and Material Events Notices effective July 1, 2017 through June 30, 2018

The board decided to act on action items 16-20 simultaneously

On motion of Trustee Ludmar & seconded by Trustee Commander and all in favor, it was:

Approval of Agreement with The Omni Group

Resolved: To approve a third party administrative services agreement for the academic year 2017-2018 for servicing the district's 403b and 457(b)accounts in the amount of \$12,705

<u>Approval of Agreement with Harris Computer Systems</u>

Resolved: To approve an agreement with Harris Computer Systems to provide WinCap support for the period July 1, 2017 through June 30, 2018 at a cost of \$34,534.84.

Renewal of Agreement with PMA Management Corp

Resolved: To renew an agreement with PMA Management Corp. to provide third party administrator services to implement and manage the district's comprehensive workers' compensation self-insured program effective July 1, 2017 through June 30, 2018

Approval of Agreement with Seneca Consulting Group, Inc.

Resolved: To approve an agreement with Seneca Consulting Group, Inc., to provide Administrative of the Affordable Care Act during the 2017-2018 school year

Approval of Agreement for with Fanning Investigative Services

Resolved: To approve an agreement with Fanning Investigative Services to provide investigative services on an on-needed basis in regard to residency issues during the 2017-2018 school year

The board decided to act simultaneously on action items 21 & 22

On motion of Trustee Ludmar and seconded by Trustee Commander and all in favor, it was:

Approval of Agreement with Savin Engineers, PC

Resolved: To approve an agreement with Savin Engineers, PC for construction management services in regard to miscellaneous capital projects throughout the district effective July 1, 2017 through June 30, 2018

Approval of Agreement with Burton, Behrent & Smith Architecture & Engineering (BBS)

Resolved: To approve an agreement with Burton, Behrendt & Smith (BBS) to provide Architectural/Engineering Services effective July 1, 2017 through June 30, 2018

The board decided to act simultaneously on action items 23-25

On motion of Trustee Russo and seconded by Trustee Galati and all in favor, it was:

Approval of Agreement with Nancy Letts

Resolved: To approve an agreement with Nancy lets to provide four days of Socratic Seminar Workshops during the summer and school year of the 2017-2018 school year at a fee of \$2,000/day plus mileage

Approval of Memorandum of Understanding with Hofstra University

Resolved: To approve a Memorandum of Understanding between Hofstra University and the North Shore Central School District to participate in a partnership agreement for Hofstra student-teachers to observe North Shore classes and for a student-teacher mentoring program

Approval of Agreement with Long Island Council on Alcoholism and Drug Dependence (LICADD)

Resolved: To approve an agreement with Long Island Council on Alcoholism and Drug Dependence (LICADD) to provide four presentations for professional staff

The board had a discussion regarding the Preventure Program and agreement with The Centre Hospitalier Universitaire Sainte-Justine & Patricia Conrod, PH.D. Concerns were raised as to the possibility of identifying students through the survey that would be conducted, whether our computer system is HIPAA compliant, whether students might be identified by their peers or other parents, whether or not our district should be the first in the United States to administer this program. It was suggested that more information be gathered before taking a vote on the agreement.

On motion of Trustee Labbate and seconded by Trustee Russo, with Trustees Galati, Jones, Labbate, Ludmar, and Russo for and Trustee Commander against, the agreement with The Centre Hospitalier Universitaire Sainte-Justine & Patricia Conrod, PH.D. was tabled.

The board decided to act simultaneously on action items 27-29

On motion of Trustee Jones and seconded by Trustee Russo and all in favor, it was:

Approval of Inter-Municipal Agreement Between North Shore CSD and Roslyn UFSD (Maintenance and Repair)

BE IT RESOLVED, that the Board of Education of the North Shore Central School District hereby approves the Inter-municipal Agreement between the North Shore Central School District and the Roslyn Union Free School District for the provision of maintenance and repair to school buses and district vehicles in accordance with the terms and conditions of the Inter-municipal Agreement attached hereto; BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the Inter-municipal Agreement between the North Shore Central School District and the Roslyn Union Free School District and any other documents necessary to effectuate said Inter-municipal Agreement on behalf of the Board of Education.

Approval of Inter-Municipal Agreement Between North Shore CSD and Roslyn UFSD (Fueling)

BE IT RESOLVED, that the Board of Education of the North Shore Central School District hereby approves the Inter-municipal Agreement between the North Shore Central School District and the Roslyn Union Free School District for the provision of fuel for school buses and district vehicles in accordance with the terms and conditions of the Inter-municipal Agreement attached hereto;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the Inter-municipal Agreement between the between the North Shore Central School District and the Roslyn Union Free School District and any other documents necessary to effectuate said Intermunicipal Agreement on behalf of the Board of Education

Approval of Inter-Municipal Agreement Between North Shore CSD and Locust Valley CSD (Maintenance and Repair)

BE IT RESOLVED, that the Board of Education of the North Shore Central School District hereby approves the Inter-municipal Agreement between the North Shore Central School District and the Locust Valley Central School District for the provision of maintenance and repair to school buses and district vehicles in accordance with the terms and conditions of the Inter-municipal Agreement attached hereto; BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the Inter-municipal Agreement between the North Shore Central School District and the Locust Valley Central School District and any other documents necessary to effectuate said Inter-municipal Agreement on behalf of the Board of Education.

The board decided to act simultaneously on action items 30-34

On motion of Trustee Ludmar and seconded by Trustee Russo and all in favor, it was:

<u>Approval of Agreement with North Shore Youth Organization to Provide a Summer Program</u>

BE IT RESOLVED that the Board of Education hereby approves the License and Operating Agreement between the Board of Education of the North Shore Central School District and North Shore Community Youth Organization in the form attached hereto;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said License and Operating Agreement on behalf of the Board of Education.

Approval of Change Order

Resolved: To approve change order #1 from Total Construction, Inc. for Safety Playground Surface Replacement at Sea Cliff Elementary School, at a cost of \$59,827.01 (additional)

Award of Transportation Contracts for 2017-2018

RESOLVED THAT transportation contracts and contract extensions for parochial and special education students for the 2017-2018 school year be awarded to the low bidders of the Nassau BOCES Countywide Transportation Bid of May 24, 2017. Contract extension prices are in accordance with the state approved rate increase of the May CPI of 1.8%.

Approval of Agreement with Clarity Testing Services, Inc.

Resolved: To approve an agreement with Clarity Testing Services, Inc., to provide an annual drug testing program for school bus drivers during the 2017-2018 school year at a cost of \$79/driver

<u>Award of 2017-2018 Bids from The Nassau County School Buildings & Grounds Association Cooperative</u> Bid Consortium (First Round)

Resolved: To award bids to the low bidders who participated in the first round of the 2017-2018 Cooperative Bid Consortium of the Nassau County School Buildings & Grounds Association as indicated the bid results sheets

The board decided to act simultaneously on action items 35-37

Prior to approval Trustee Jones asked for more detail on the RFPs from the three companies who were being approved. Mr. Hall will provide that documentation.

On motion of Trustee Russo and seconded by Trustee Jones and all in favor, it was:

Approval of RFP from VHB Engineers, Scientists, Planners & Designers

Resolved: To approve VHB Engineers, Scientists, Planners, Designers as the district's Planning, Land Development and Environmental Consultant for the 2017-2018 school year as per their Request for Proposal subject to an agreement received and reviewed by counsel

<u>Approval of RFP from New York Environmental</u>

Resolved: To approve New York Environmental as the district's environmental consultant for the 2017-2018 school year as per their Request for Proposal subject to an agreement received and reviewed by counsel

Approval of RFP from Universal Testing & Inspection Services, Inc.

Resolved: To approve Universal Testing & Inspection Services, Inc. as the district's controlled/special testing firm for the 2017-2018 school year as per their Request for Proposal subject to an agreement received and reviewed by counsel

The board decided to act on action items 38-41 simultaneously

On motion of Trustee Jones and seconded by Trustee Commander and all in favor, it was:

Approval of Resolution for Participation in The Long Island School Food Service Cooperative Bid for the 2017-2018 School Year

WHEREAS, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York, to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2017-2018 school year.

WHEREAS, the North Shore School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and

WHEREAS, the North Shore School District wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, that the Board of Education of the North Shore School District, hereby appoints the Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the North Shore School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, that the North Shore School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the North Shore School District Board of Education agrees 1) to abide by majority decisions of the participating districts on quality standards; 2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; 3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s)

Award of Bagel Bid for 2017-2018

Resolved: To award the bid for bagels for food service department for the 2017-2018 school year to the sole bidder of the Cooperative bid on June 1, 2017 with the Locust Valley School District and the North Shore School District to Randy Narod

Approval of Agreement with Adrienne Daley

Resolved: to approve an agreement with Adrienne Daley, to provide photography services on an as needed basis during the 2017-2018 school year at a rate of \$50/first hour, \$35/each additional hour and \$10/for digital images on a disc

Approval of Agreement with Webcola Media

Resolved: To approve an agreement with WebCola Media to provide web design services, effective July 1, 2017 through June 30, 2018 for a monthly fee of \$1,395

On motion of Trustee Ludmar and seconded by Trustee Commander and all in favor, it was:

Award of Purchase Contracts

Resolved: That purchase contracts for the 2017-2018 **Fine Art Supplies** bid be awarded to the low bidders of October 26, 2016 as follows:

Vendor	Award Amount
Cascade School Supplies	\$3,827.70
Blick Art Materials LLC	\$7,782.75
School Specialty/Sax Arts Ed.	\$5,263.85
Nasco	\$2,004.08
National Art & School Supplies Inc.	\$2,915.45
W.B. Mason	\$3,643.50
Triarco Arts & Crafts, LLC	\$2,512.34
Sheffield Pottery, Inc.	\$ 17.40

Resolved: That purchase contracts for the 2017-2018 **General/Art Supplies** bid be awarded to the low bidder School Specialty Education, Inc. at the award amount of \$20,190.29

Resolved: That purchase contracts for the 2017-2018 **Health & Trainer Supplies and Equipment** bid be awarded to the low bidders of October 26, 2016 as follows:

VendorAward AmountHenry Schein Inc.\$ 987.80School Health Corp.\$ 1,439.65

Resolved: That purchase contracts for the 2017-2018 **Library Supplies** bid be awarded to the low bidder of October 26, 2016 as follows:

VendorAward AmountDemco, Inc.\$770.78

Resolved: That purchase contracts for the 2017-2018 **Math Supplies** bid be awarded to the low bidder of November 2, 2016, as follows:

<u>Vendor</u> <u>Award Amount</u>

Nasco \$ 8.21 EAI Education/Eric Armin, Inc. \$ 16.96

Resolved: That purchase contracts for the 2017-2018 **Office/Computer Supplies** bid be awarded to Staples Contract & Commercial, Inc., the low bidder of October 26, 2016 at an award amount of \$202.04

Resolved: That purchase contracts for the 2017-2018 **Physical Education Supplies** bid be awarded to the low bidders of October 26, 2016 as follows:

VendorAward AmountSportime/School Specialty\$ 147.07

Resolved: That purchase contracts for the 2017-2018 **Teaching Aids Supplies** be awarded to the low bidders of November 2, 2016 as follows:

<u>Vendor</u>	Award Amount
Cascade Schools Supplies	\$ 34.62
Kurtz Bros.	\$110.00
Lakeshore Learning Materials	\$209.02
School Specialty/Childcraft	\$ 5.54
Really good Stuff	\$ 52.70
Island School & Art Supply	\$ 21.74
Charles J. Becker & Bro Becker's School Supl.	\$.78

Resolved: That purchase contracts for the 2017-2018 **Technology Supplies** be awarded to the low bidders of October 26, 2016 as follows:

<u>Vendor</u>	Award Amount
Paxton\Patterson LLC	\$ 70.07
Pitsco Education	\$ 92.70
Midwest Technology Products	\$ 75.26

Resolved: That purchase contracts for the 2017-2018 **World Language Supplies** be awarded to the low bidder of November 2, 2016 as follows:

<u>Vendor</u> <u>Award Amount</u>

Teacher's Discovery/American Eagle Co., Inc. \$69.37

On motion of Trustee Commander and seconded by Trustee Ludmar and all in favor, it was:

Approval of Agreement with Reddy Consulting Services, Inc.

Resolved: To approve an agreement with Reddy Consulting Services, Inc. to provide services in regard to Medicaid reimbursement claims at a fee of \$8,800 for the 2017-2018 school year.

On motion of Trustee Ludmar and seconded by Trustee Russo and all in favor, it was:

<u>Approval of Agreement with Long Island Jewish Medical Center (Department of Orthopedic Surgery)</u>

Resolved: to approve an agreement with Long Island Jewish Medical Center (Department of Orthopedic Surgery) to provide physician Nicholas A. Sgaglione, M.D. as the football team physician of the District effective September 1, 2017 through November 30, 2017

On motion of Trustee Jones and seconded by Trustee Russo and all in favor, it was:

Approval of Agreement with The Locust Valley Central School District

Resolved: To approve an agreement between the Locust Valley Central School District (Sending District) and the North Shore Central School District (Receiving District) to provide instructional services for a student from the sending district enrolled in a program operated by the receiving district during the 2016-2017 school year

The board decided to act simultaneously on action items 46-50

On motion of Trustee Ludmar and seconded by Trustee jones and all in favor, it was:

<u>Approval of Special Education Tuition Agreements</u>

Resolved: To approve a special education tuition agreement with Brookville Center for Children's Services, Inc. for students residing within the North Shore Central School District and receiving instructional services through the Brookville Center for Children's Services, Inc. at a rate set by the New York State Education Department, effective July 1, 2017 through June 30, 2018

Resolved: To approve a special education tuition agreement with The Center for Discovery for students residing within the North Shore Central School District and receiving instructional services through The Center for Discovery at a rate set by the New York State Education Department, effective July 1, 2017 through June 30, 2018

Resolved: To approve a special education tuition agreement with The Charlton School/Ketchum-Grande Memorial School for students residing within the North Shore Central School District and receiving instructional services through The Charlton School/Ketchum-Grande Memorial School. at a rate set by the New York State Education Department, effective July 1, 2017 through June 30, 2018 Resolved: To approve a special education tuition agreement with Harmony Heights for students residing within the North Shore Central School District and receiving instructional services through Harmony Heights at a rate set by the New York State Education Department, effective July 1, 2017 through June 30, 2018

Resolved: To approve a special education tuition agreement with The Lowell School for students residing within the North Shore Central School District and receiving instructional services through The Lowell School at a rate set by the New York State Education Department, effective July 1, 2017 through June 30, 2018

Resolved: To approve a special education tuition agreement with the School for Language & Communication Development for students residing within the North Shore Central School District and receiving instructional services through the School for Language & Communication Development at a rate set by the New York State Education Department, effective July 1, 2017 through June 30, 2018

Resolved: To approve a special education tuition agreement with The Summit School for students residing within the North Shore Central School District and receiving instructional services through The Summit School at a rate set by the New York State Education Department, effective July 1, 2017 through June 30, 2018

On motion of Trustee Russo and seconded by Trustee Jones and all in favor, the agreement with Lakretz Creative Support Services, Inc. (action 47(b)) was separated from the approval of special education service providers and changed to action item 54 to be acted on as a separate action item

<u>Approval of Special Education Service Providers</u>

Resolved: To approve an agreement with Brookville Center for Children's Services, Inc. to provide special education itinerant and related services for resident students who receive instructional services through the Brookville Children Services Inc., effective July 1, 2017 through June 30, 2018

<u>Approval of Special Education Consultant Agreements</u>

Resolved: To approve the following special education consultant agreements for the 2017-2018 school year:

Danielle Adelglass Behavior Consultant

Lisa Gilburne Speech-Language Pathologist

Denise Prezzano Britt Special Educator/Speech-Language Therapy

<u>Approval of Special Education Services Contract</u>

Resolved: To approve an agreement with the Manhasset Union Free School District for Special Education Services for parentally-placed students with disabilities attending non-public schools located within the Manhasset UFSD and residing within the North Shore School District during the 2016-2017 school year

Approval of Special Education Services (IEP)

Resolved: To approve special education services (IEP) as per the recommendations of the Committee on Special Education (CSE)

On motion of Trustee Jones and seconded by Trustee Commander and all in favor, it was:

Approval of Agreement with Dr. Steven Hernandez

Resolved: To approve an agreement with Dr. Steven Hernandez to provide a full day presentation over the summer for teachers regarding working with students with ADHD at a cost of \$1,250

On motion of Trustee Russo and seconded by Trustee Ludmar and all in favor, it was:

Award of 2017-2018 Bus/Vans/Auto Parts and Transmissions Bids

Resolved: To award bids to the low bidders of the bus/vans/auto parts and transmissions bids as per the bid held by Garden City School District and participated in by the North Shore CSD on May 12, 2017

On motion of Trustee Russo and seconded by Trustee Ludmar and all in favor, it was:

<u>Approval of Agreement with Northwell Health Sports Therapy & Rehabilitation Services</u>

Resolved: To approve an agreement with Northwell Health Sports Therapy & Rehabilitation Services

Resolved: To approve an agreement with Northwell Health Sports Therapy & Rehabilitation Services for Certified Athletic Trainer services in the amount of \$45,000 effective terms July 1, 2017 through June 30, 2018, subject to the agreement being acceptable to counsel

On motion of Trustee Jones and seconded by Trustee Russo and all in favor, it was: Approval of Agreement with Lakretz Creative Support Services, Inc.

Resolved: To approve an agreement with Lakretz Creative Support Services, Inc. to provide professional development and educational consulting & coaching workshops during the 2017-2018 school year

Comments from the Public

There were no comments from the public.

Old Business

Trustee Russo requested a discussion on Requests for Proposals (RFP). In advance of the discussion, she would like a spreadsheet listing all RFPs that we currently have including timelines for when each were last sent out and how often this occurs.

New Business

President Labbate asked that administration look into the policy on returning student work.

Trustee Russo asked that a discussion be placed on a future agenda regarding the proper procedure for discussing items prior to voting.

Adjournment

At 10:30 p.m. on motion of Trustee Commander and seconded by Trustee Russo and all in favor, the meeting was adjourned.

Elizabeth Ciampi District Clerk